

St. James' Episcopal Church

Vestry Minutes

1/18/2022

Present: Fr. Mike, Iva Ferrel, Josh Ilgen, Drew Beck, Sarah Deacle, Marilyn Hastings, Maeve Vogan
Charles Rogers , Patty Earhart, Phil Tatem, Marc Wezner, Peggy Spinozzi

The meeting was opened with a prayer at 7:35pm

OLD BUSINESS

1. Minutes from December 2021 Vestry meeting were approved as written
2. There was 1 e-vote taken in the past month regarding the more detailed bid from Tim Kane for the balcony. It was unanimously approved.
3. Globus Medical reception- Fr Mike reported that he spoke with the president of Globus who was one of the many attendees at George Robinson's funeral. He gave him a tour and description of Outreach. The president said that no reception was necessary and hopes to continue with their support.
4. Update of the Alatha V. Sherrod Balcony: Fr. Mike is still gathering bids from more pew companies. Tim Kane has saved wood from the old pews and said he could build the sound desk for \$3500 rather than the \$6000 bid from another company. Tim will be asked to provide a written bid.
5. Stolen Checks Update- Phil reported that as far as we know 14 checks were taken, 4 people got their money back after speaking to the bank. Loss to the church is estimated at \$6,000. It was noted that this type of theft is a federal offense as it occurred most likely from the outside mailbox. We have now installed a locked mailbox.
6. Update on General Ledger Changes- Phil said that the General Ledger is now up and running with 1 week of data entered. He noted that Ludwig Business Consultants PLLC has raised their rate from \$80 to \$85/hr, A motion passed to accept the rate increase for 2022.
7. Electrical work Update- Much work has been done to improve lighting outside of the church with timers. Tim Kane had recommended dusk-to-dawn bulbs and motion detectors for the Boy Scout shed to help illuminate that area of the parking lot while not wasting electricity.

NEW BUSINESS

1. Finance Report- Phil reported that we 2021 ended with a \$25, 646 deficit which would have been far worse if not for the Sherrod estate income. There are still outstanding pledges, some of which are still arriving. His report will be voted for approval when all on the Vestry have reviewed it in an e-vote this coming week.
2. Review of Contract for pews- Two pew companies in New Holland, PA are submitting bids. A motion passed to accept carpeting bid from Flooring International because their bid was close to other bids and they were very responsive to our communications.

3. Review of Sound Needs for Sanctuary- Fr. Mike reported that 2 amps are broken in the church; he's looking into solutions for replacement. We're awaiting bid from Tim Kane for sound desk for balcony.
4. Need for Committee for Vestry elections- Fr. Mike reported that Patty will not be running again for Vestry, Barbara Bateman is interested in returning to Vestry and Marilyn Hastings will be returning for another term; also Sharon Hansen would be interested in running. Patty nominated Tish Rodriguez as a possible candidate for Vestry. Iva, Marilyn and Peggy will make up the committee for the Vestry election.
5. Servants of St. James Award- Fr. Mike proposed giving the award to Ron Davis, Marilyn Hastings and Patty Earhart this year and posthumously to Bob Lang for his service as long-time choir member. These awards will be given at the Annual Meeting on April 3rd. The meeting will be a Zoom meeting.
6. Fr. Mike reminded everyone that annual reports are due as soon as possible, March 4th at the latest, for the PowerPoint to be made for the meeting.

COMMISSION REPORTS

1. Education- Lauren sent out report, Church school is on hiatus due to Bishop's advisory on covid, the Hoagie Sale has been changed from Feb. to April when more people are expected in church. Report was accepted.
2. Outreach House- Peggy noted that Carole is having some difficulty getting Tuesday morning volunteers, suggested to move time to one hour later. Carole asked for update to website reflecting new client shopping days and donation changes. Phil said he would update website. Report was accepted.
3. Communications- no report
4. Member Ministry-no report
5. Parish Life- no report
6. Buildings and Grounds- Maeve and marc sent report outlining many jobs done by James, the Sexton inside and outside of the building. Report accepted
7. Finance and Budget- reported above

The Meeting was adjourned at 8:51pm

Respectfully submitted,

Peggy Schiavo Spinozzi
Vestry Secretary

