

St. James Episcopal Church Vestry

Minutes

February 15, 2022

Present: Fr. Mike, Maeve Vogan, Bill Kilgour, Josh Ilgen, Phil Tatem, Peggy Spinozzi, Iva Ferrell, Sarah Deacle, Marilyn Hastings

Not Present: Patty Earhart, Marc Wezner, Drew Beck, Chuck Rogers

The meeting was opened with a prayer.

OLD BUSINESS

1. The minutes from the January vestry meeting were approved as read.
2. E-votes- There were 2 e-votes in the past month. One regarding the change order for the glass for the balcony project and the other for Miller Interiors for the pews. Both were passed.
3. Alatha V. Sherrod Balcony Update- Fr. Mike reported that the pew company has measured for the new pews. Wall work is in progress and decking is done. A rail and glass front will be up by March but new pews will not be in by Easter. The Fire Marshall recommended that the doors at the bottom of the stairs to the balcony be removed for better egress. Fr. Mike will look into buying velvet ropes to close off the balcony when we don't want people to go upstairs.
4. Update of carpet for the balcony- Fr. Mike said that the carpet has been ordered and will be installed next week ; it will extend down the stairs.
5. Stolen checks update- Phil said that only 1 more person has come forward with a report of a stolen check. The bank has resolved many of the cases and others are in progress. Hopefully there will be no more thefts with our new inside mailbox and other measures taken to prevent theft.
6. Update of Sound Needs for church- Fr. Mike spoke to Owen Murphy and John Bartol who will evaluate our needs and do the work to repair and update system. We will pay for the materials.
7. Annual Meeting Reports- Fr. Mike reminded the group that commission reports for the Annual Meeting are due by March 4th.
8. Updates from Vestry Member Search Committee- Marilyn reported that we only needed to find one person this year and Francois Springuel has agreed to join. He has now been received by the Church and is eligible for Vestry service. Letitia Rodriguez expressed interest but is too busy at this time; may be considered in the future.

NEW BUSINESS

1. Fr. Mike said that Drew would like to hold a vestry planning retreat sometime in May before Fr. Mike goes on sabbatical. Exact date to be determined at a future meeting.

COMMITTEE REPORTS

1. Outreach Report- Carole has a new job and is only available from 9:30-11:30 am, approved as submitted

2. Education Report- Fr. Mike and Lauren worked on setting benchmarks (learning goals) to create a comprehensive document for parents to inform them what children will learn throughout their Christian education years.
Seven of our youths will go on Pilgrimage this year to Navajo lands. Iva will accompany as chaperone. Report was approved.
3. No other reports were submitted but Iva noted that we should plan an event to gather the congregation together when we re-open fully. Should it be a fund raiser or just our community? Sarah said that Parish Life is ready to restart Coffee hour next week which happens to be Scout Sunday.
4. Financial Report- Phil premiered the new monthly reports which are easier to read and track invoices. Upon review of accounts a motion was made and passed to move the money from the Phoenixville Federal CD when it matures to the Church Foundation. Phil said our investments are doing well and that as typically happens, a large amount of pledge dollars came in during the month of January.
He presented the 2022 Budget. We will review by the March Vestry Meeting and approve it then. Any questions should be emailed to Phil in advance.

Fr. Mike read the closing prayer and the Meeting ended at 9:00 pm

Respectfully Submitted,

Peggy Schiavo Spinozzi