

St. James' Vestry Meeting Minutes

May 18, 2021

Present: Fr. Mike Sowards, Maeve Vogan, Patty Earhart, Peggy Spinozzi, Phil Tatem, Chuck Rogers, Ned Travis, Bill Kilgour, Marc Wezner, Iva Ferrell, Josh Ilgen, Sarah Deacle, Marilyn Hastings, Drew Beck

The meeting opened with the vestry prayer read by Marilyn Hastings at 7:35

Old Business:

1. Minutes of the March vestry meeting were reviewed and approved as written
2. Fr. Mike welcomed new members Marc Wezner and Iva Ferrell and Chuck
Committee assignments were announced. Marc will help Maeve on Buildings and Grounds, Iva will join Ned in Parish Life and Chuck Rogers will work with Josh Ilgen on the Finance committee, Marilyn Hastings agreed to continue her work as People's Warden
3. Fr. Mike mentioned the new Bishop's Protocol released on 5/18 which stated we can open for full services on June 6th. We have a baptism scheduled that day. Other issues were discussed such as we will not be using a common cup at communion yet and intinction will never be back as it is very unsanitary. The Vestry will decide at a later date how we will distribute wine at communion. Fr. Mike will write an article for the congregation about new procedures.
4. Coffee Hours are expected to start in the Fall. For the summer we will have Lemonade on the lawn (weather permitting) with packaged cookies. Church school will start in October.
5. Sidewalks will be completed next week per Steve Volk; he was delayed due to equipment issues
6. There was an e-vote in April in which the vestry unanimously voted to forgo the mandated 2 week notice of the Annual meeting for this year.

New Items:

1. Collegeville-Trappe Ministerium and Valley Forge Deanery each donated \$1000 to Outreach House.
2. A new committee was formed consisting of Dale Pennapacker, Bob Bateman, and Owen Murphy who will review and bid out our contractor projects such as snow removal and lawn maintenance.
3. The new sexton has been working on painting the Bilco doors, green sign, and lamps with his increased hours.

Committee Reports:

1. Finance- Phil noted slight improvements but not quite back to normal yet. Vanguard account has been closed and money put into a Phoenixville Federal 2 month CD for now. We have \$90K cash on hand and will be receiving \$20 escrow back from LP township upon completion of the sidewalk.

2. Outreach- We are now serving clients every other week and will continue for the rest of the summer, we are looking into ways to connects to clients' spiritual needs i.e., encouraging them to become part of our church. We are looking for a new grant writer as our previous person has moved away.
3. Education- Teacher appreciation Sunday will be observed and the choir will be in the choir loft this next weekend. Signs will be hung in the church to alert people that they consent to be filmed on livestream if they are at the 10 am service.
4. Rector's Report- Fr Mike suggested that we have a June vestry meeting but take July off. He is hoping to have a Vestry retreat at an off campus location in October. He is looking into various options for this event.

Meeting was adjourned with a prayer at 8:35pm

Respectfully Submitted,

Peggy Schiavo Spinozzi