

A meeting of the Vestry was held via Zoom beginning at 7:30 p.m. on March 16, 2021. Present via Zoom: Jon Yenney, Gene Goff, Steve Jackson, Peggy Spinozzi, Josh Ilgen, Bill Kilgour, Marilyn Hastings, Sarah Deacle, Patty Earhart, Drew Beck (Rector's Warden), Maeve Vogan, Father Mike, Phil Tatem

Absent: Ned Travis

The meeting was opened with the Vestry Prayer.

MINUTES.

Old Business:

1. The February 16<sup>th</sup> Vestry Meeting Minutes were reviewed.
  - a. Bill made a motion to approve the Minutes. Passed Unanimously.
2. There was one e-vote in between meetings.
  - a. Drew made a motion to accept the proposal as written by Goff Tree & Landscape to handle necessary Cemetery tree work at an estimated cost of \$8,350. Passed unanimously other than Gene abstaining. To be charged to account # \_\_\_\_\_
3. Sidewalk project – Gene updated that Steve has completed pipes, and asphalt will be put down soon, when winter prices come down.

New Business:

4. Phil discussed the need for recharacterizing remaining Capital Funds of approximately \$100,000 for general parish purposes.
  - a. Josh made a motion to approve this recharacterization on the St. James' books. Passed unanimously.
5. Phil also discussed a resolution that is being put together for a Finance Committee Charter. This is in the works and will be presented to the Vestry soon.
6. Fr. Mike gave an update on our "live streaming" of St. James' services. We are working out a few initial glitches as we shift to this system, and we will have access to "Digital Disciples" in the Diocese for additional support. We may need a broadcast board to fix some of the issues, which may cost in the neighborhood of \$1,000.
7. Fr. Mike circulated the 2020 Parochial Report. There appears to be some missing information on page 7 which will be corrected.
  - a. Jon made a motion to approve the Parochial Report, subject to review of page 7. Passed Unanimously.
8. Fr. Mike discussed the Servant of St. James' awards for the class of 2021. Awards will go to Dale Pennapacker, Barbara Bateman, and Carole Exley for their outstanding service on behalf of St. James'.
9. Fr. Mike discussed the upcoming Annual Meeting, to be held virtually on April 18<sup>th</sup>.
  - a. Slides for the meeting are in the works, with help from Phil and Drew.
  - b. Additional details needed for the Outreach report for the Annual Meeting. Patty and Peggy will work with Carole on this.
10. Marilyn gave an update on the search for new Vestry members. We have identified the three, who have all agreed to serve: Chuck Rogers, Iva Farrell, and Mark Wezner. We will be closing nominations two weeks prior to the Annual Meeting.
11. Fr. Mike discussed new Covid protocols for St. James':
  - a. On Palm Sunday, we will hold an outdoor service at the Outreach House parking lot at 8:00 a.m.
  - b. There will be a sunrise service on Easter Sunday at 6:30 a.m.
  - c. These services will be followed by "live stream" service at 10 a.m.
  - d. We will be starting spoken services at 5 on Saturday and 8 on Sunday, with the choir singing at Sunday 10 a.m. service.
  - e. We will initially be limited to 50% capacity.

Commission Area Reports:

1. Finance and Budget – Phil reviewed the Budget and Treasurer’s Report.
  - a. It was noted that Outreach House spending has increased, and needs to be watched.
  - b. A prudent longer term plan for Outreach spending needs to be developed.
  - c. The St. James’ budget indicates negative cash flow for the year, which it is anticipated may end up as about \$60,000 to the negative.
  - d. Bill made a motion to approve the Report. Passed Unanimously.
2. Buildings & Grounds – Gene
  - a. Approved Cemetery tree work should start tomorrow.
  - b. PECO gas line is complete.
  - c. Parking lot will definitely need some patches for now until a more permanent solution can be identified and approved.
  - d. Gene noted that B & G is working on a list of future projects for prioritization, including the parking lot as well as some needed painting.
3. Communications – no report this month.
4. Outreach – Peggy
  - a. We served 105 families last week as high demand continues.
  - b. We have excess free yogurt that not enough are taking. It was suggested that Norristown Hospitality Center may want to take this excess.
  - c. Gene made a motion to approve the Outreach report. Approved Unanimously.
5. Education – Father Mike noted that the report had been circulated to the Vestry.
  - a. Jon made a motion to approve the Education report from Lauren. Passed unanimously.
6. Other business:
  - a. Vestry Retreat – Fr. Mike discussed the retreat, and will work on this with Phil and Drew. Target is likely late Summer when the Covid situation is expected to be improved. Fr. Mike bought “You Found Me” book for the Vestry, as a tool for the Retreat.

Gene made a motion to adjourn our meeting. Passed unanimously.

Our virtual Vestry meeting was closed with a prayer, and adjourned at 8:55 a.m. Our next meeting will be the Annual Meeting, held via Zoom on April 18<sup>th</sup>. Next Vestry meeting will be third Tuesday in May.

Respectfully submitted,

*Jon Yenney*

Jon Yenney, Secretary of the Vestry

March 27, 2021