

**St. James' Episcopal Church**  
**Zoom Vestry Meeting Minutes**  
**June 14, 2021**

**Present:** Drew Beck, Patty Earhart, Sarah Deacle, Ned Travis, Marilyn Hastings, Marc Wezner, Bill Kilgour, Josh Ilgen, Phil Tatem, Peggy Spinozzi, Father Mike, Absent: Chuck Rogers, Iva Ferrell

The Meeting was opened with the Vestry Prayer at 7:35

**Old Business:**

1. The Vestry Minutes from May were approved as written
2. Evotes- there were no evotes this month
3. Sidewalks- are now complete, inspection is done, there will be a township meeting on Thursday to allow us to receive our escrow back.
4. Fr. Mike added that the electrical panel upstairs in the church is now completed last week; not previously as stated in the Parish meeting.

**New Business:**

1. Vestry Retreat- has been planned for Friday and Saturday, September 24<sup>th</sup> and 25<sup>th</sup>. We will go out to dinner on Friday night and to St. John's Lutheran Church from 9am-3 or 4pm for our working retreat which includes lunch and dinner. This is a reasonably priced venue (\$65 for rental) making it financially appropriate for us this year. We will discuss the book that we are all reading. You Found Me by Rick Richardson, particularly the parts about hospitality.
2. Patty announced that there will be a Dina and Donate at Olce's Pizzeria in Skippack in October. We decided that Tuesday was best, either October 5<sup>th</sup> or October 12<sup>th</sup>. Ten percent of all proceeds come to us up to a maximum of \$400.
3. We have an opportunity to pre-purchase 1000 gallons of oil from Oehlert's at a good price \$2.59 pe gallon for Outreach House. The Vestry voted and approved the purchase from account 5090502, operating expenses, heating oil/service-glebe.
4. Bill said that Gene Goff reported a tree limb hanging down near the garage which needs to be removed. The Contracts Committee will be meeting with Gene next week. Proposals will be sought from contractors.
5. Fr. Mike and Marilyn Hastings noted that a problem with our phone system was discovered which caused messages to go to an old voicemail when both lines were busy. Some messages went unanswered. The problem has now been fixed and a note in Happenings will explain the problem.

**Committee Reports:**

**Finance-** Phil reviewed the financial reports and noted that we are still spending more than our income but not as much as before. The report was approved.

The Investment Summary was reviewed. The Vanguard account has been closed and money deposited into Phoenixville Federal for more interest. We may move it to Church Foundation if it is not needed for liquidity. Overall, investments are doing well. There is a lot of money in our checking account; will consider options for this.

Phil announced he is working with the accountant to produce more reports, to produce 1099's to all contractors making more than \$600/year and to help with operating budget.

**Building & Grounds** – will have a meeting next week

**Communications-** report sent out by Lisa Reinhart was reviewed and approved.

**Outreach-** Donations continue. We received \$500 from Dave and Sister Virginia, Club Pilates is holding a food drive in July. Report was approved.

**Education-** Lauren's report was reviewed. She has been certifying teachers, planning for diocesan and youth events, flat St. James, etc. Report was approved.

**Member Ministries-** no report. Sarah wants to explore how to restart now that the church is re-opening.

**Parish Life-** The Ham & Oyster Dinner will be November 6<sup>th</sup> (if oysters are available)

Proceeds to go to ??? Suggestions are Youth pilgrimage or parking lot fund.

**Rector's Report-** none

There will be no Vestry meeting in July, resume in August.

The Vestry Meeting Concluded with a prayer at 8:40pm.

Respectfully Submitted,

Peggy Schiavo Spinozzi