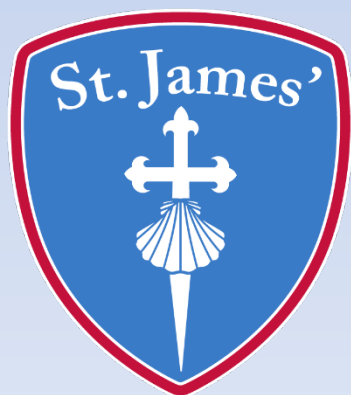
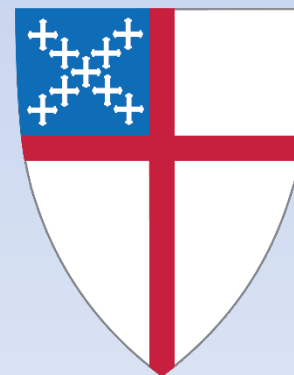


# Annual Meeting St. James' Episcopal Church

*knowing and serving God by serving others*



April 18, 2021  
via Zoom at 2PM



# Agenda

- I. Opening Prayer
- II. Approval of Agenda
- III. Introductions & Celebration of Service
- IV. Servants of St. James'
- V. Elections/Appointments
- VI. State of the Parish
- VII. Committee Reports
- VIII. Capital Campaign Conclusion
- IX. Questions/Comments
- X. Rector's Summary

# Introductions

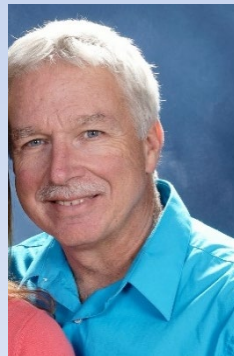
Vestry Members  
Diocesan Delegates  
Deanery Representatives

## Thank You & Celebration of Service

Retiring Vestry Members:



Gene Goff



Steve Jackson



Jon Yenney

# Servants of St. James'

Class of 2021



Mrs. Barbara Bateman

Mrs. Carole Exley

Mr. Dale Pennapacker



Again  
Thank you!





# *Servant of St. James'*

This certificate is awarded to

**BARBARA BATEMAN**

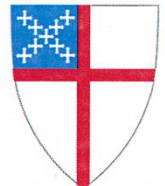
in recognition of valuable contributions to St. James' Episcopal Church.

The Rev. Dr. Mike Howard 4/18/2021  
Signature Date

C. [Signature] 4/18/2021  
Signature Date



**St. James' Episcopal Church**  
*knowing and serving God by serving others*







# *Servant of St. James'*

This certificate is awarded to

**CAROLE EXLEY**

in recognition of valuable contributions to St. James' Episcopal Church.

*The Rev. Dr. Mike Aoun* +  
Signature

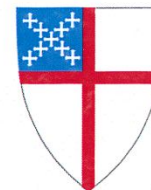
*4/18/2021*  
Date

*C. J. [Signature]*  
Signature

*4/18/2021*  
Date



**St. James' Episcopal Church**  
*knowing and serving God by serving others*







# *Servant of St. James'*

This certificate is awarded to

**DALE PENNAPACKER**

in recognition of valuable contributions to St. James' Episcopal Church.

*The Rev. Dr. Mike Aumont* +

*Signature*

*4/18/2021*

*Date*

*[Signature]*

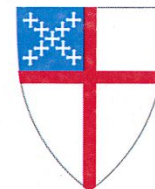
*Signature*

*4/18/2021*

*Date*



**St. James' Episcopal Church**  
*knowing and serving God by serving others*



# **Elections/Appointments**

**Vestry**

**Delegates to Convention**

**Deanery Representatives**

# Vestry Nominations



**Iva Ferrell**

Iva Johnson Ferrell is the proud mother of two sons, Evan and Ian. She and her family have been members of the St. James Community for several years. Iva was born and raised in Central New Jersey. She currently co-teaches the Middle and High School class in the Church School.

Presently, Iva is an Associate Professor at the Delaware Law School and also serves as Co-Director of the Trial Admissions Program there. She previously served as the Chief Diversity Officer of Widener University. She Professor Ferrell received a B.A. in Economics from the University of Delaware; a Master of Business Administration in Marketing from Rutgers Graduate School of Management; and a J.D. from the University of Pittsburgh School of Law. After graduating law school Professor Ferrell was employed as associate attorney at Pepper Hamilton LLP in Philadelphia, Pennsylvania, where she focused on software licensing, intellectual property, and commercial litigation. As an associate attorney at Morgan, Lewis & Bockius LLC in Philadelphia, Pennsylvania, Professor Ferrell's practice area focused on contract drafting, including licensing, co-branding, and other business agreements. Most recently, prior to joining Widener, Professor Ferrell was employed as associate counsel for QVC, Inc. in West Chester, Pennsylvania.

External to the University, Professor Ferrell serves as Chair of the Advisory Board of the Chester Corps of the Salvation Army and is a Member of Board of Advisors for the Montgomery County OIC. She is also on the Executive Committee of the University of Delaware HenLaw Society. Professor Ferrell is President of the Southeastern Pennsylvania Chapter of the Drifters, a Golden Life member of Delta Sigma Theta Sorority, Incorporated, and Protocol Chair for the Philadelphia Chapter of Jack and Jill of America, Inc.

# Vestry Nominations



**Chuck Rogers**

Chuck has been an active member of St. James' since 2005, singing in the choir, assisting with parish events and serving multiple vestry terms. His now adult daughter (Maddie) participated in many youth education activities at St. James'. He is a Certified Public Accountant (CPA) and Certified Internal Auditor (CIA) and currently serves as Director of Internal Audit for an Israeli based company

Born into the Episcopal faith, he attended several Radnor based parishes before moving to the Collegeville area with his wife Linda. In his free hours, Chuck enjoys family time with Linda and his Tibetan Spaniels, Mille and Skye, model building, and family history research.



# Vestry Nominations



**Marc Wezner**

Marc, his wife, Wendy, and their 3 daughters, Miranda, Rebecca and Christina have been coming to St. James' for the last 6 years shortly after they moved to Collegeville. Marc enjoys volunteering at the Outreach House and supporting its mission.

# **Elections/Appointments**

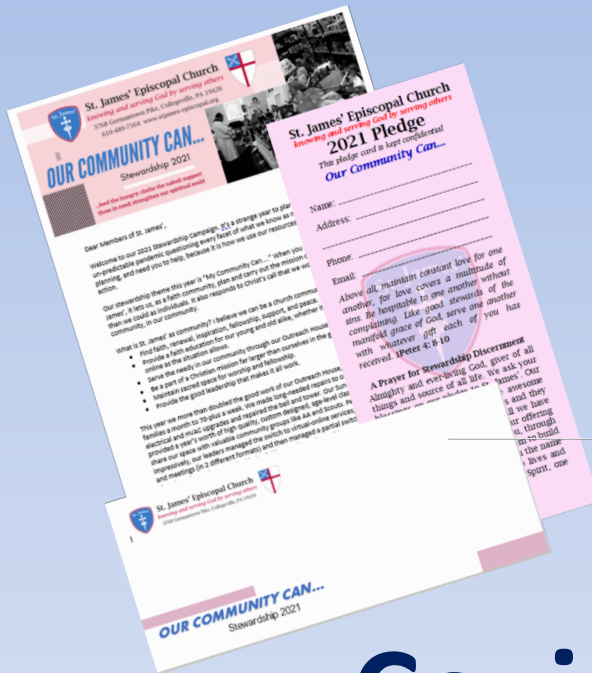
**Vestry**

**Delegates to Convention**

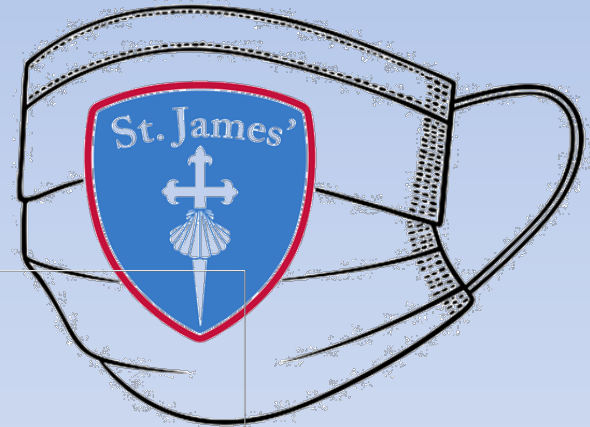
**Deanery Representatives**



# State of the Parish Report



Members  
Giving  
Service



Covid-19 Response



# Membership

<b>2016</b>	<i>members:</i>	<b>502</b>	<i>ASA:</i>	<b>168</b>
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<b>2017</b>	<i>members:</i>	<b>526</b>	<i>ASA:</i>	<b>175</b>
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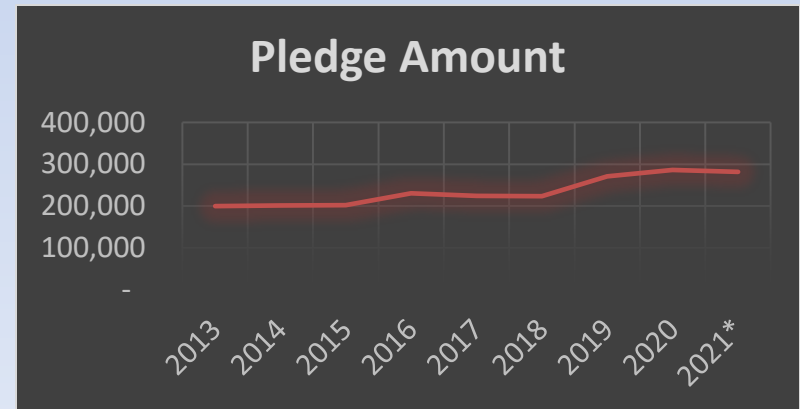
<b>2018</b>	<i>members:</i>	<b>558</b>	<i>ASA:</i>	<b>175</b>
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<b>2019</b>	<i>members:</i>	<b>597</b>	<i>ASA:</i>	<b>179</b>
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<b>2020</b>	<i>members:</i>	<b>614</b>	<i>ASA:</i>	<b>206</b>
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# Individual Giving

Year	Units	Amount (\$)
2013	85	199,746
2014	95	201,593
2015	101	201,905
2016	116	230,267
2017	113	223,934
2018	124	223,752
2019	129	270,725
2020	139	286,182
2021*	140	282,000



\*2021 figures are projected

# Parish/Vestry Budgeted Giving

As you are asked to pledge and work toward a tithe so too the Vestry budget reflects a tithe and beyond in giving.

**Total receipts: \$576,435 = 18 % giving**

Dollars to Diocese:	\$26,281
Dollars to Outreach:	\$74,351
Dollars to Rectors Discretionary	\$6,273
Total Outreach	\$104,232

Outreach dollars include: maintenance of Outreach House, budget to food/clothing account, and Rector's discretionary fund

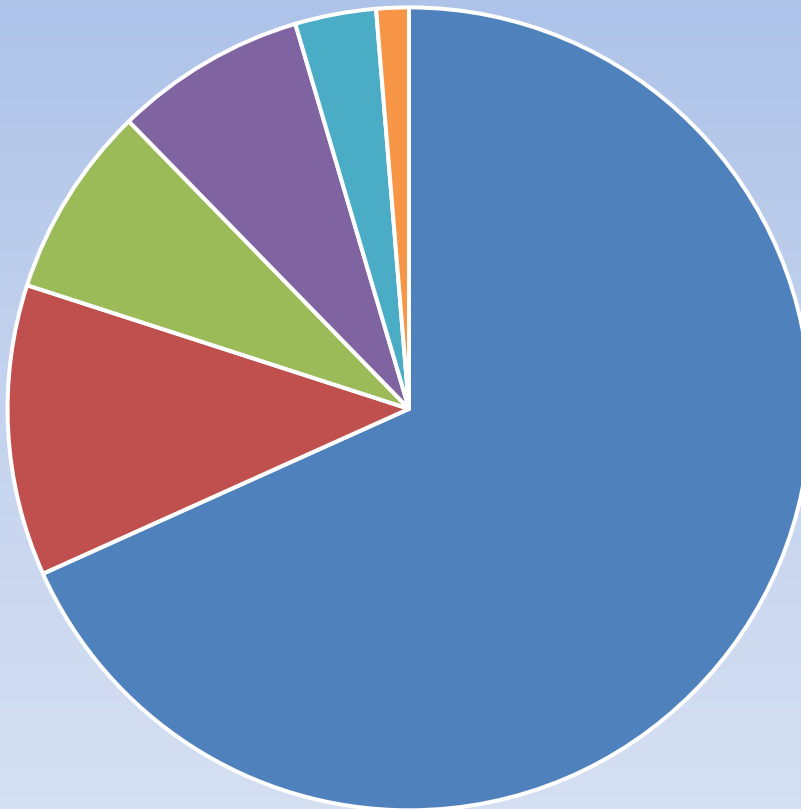
# Where Does the \$\$ Go?

• Property	\$ 142,740
• Diocese	\$ 26,281
• Outreach & Program	\$ 74,351
• Worship & Education	\$ 12,678
• In-reach*	\$ 4,117
• Office & Finance	\$ 34,908
• Payroll, Benefits & related	\$ 281,361

\*In-reach includes Communications, Parish Life, ECW and Member Ministry

# Total Receipts

2020 Income



- Service Collections and Pledges
- Donations
- Investment Income
- PPP Loan
- Miscellaneous
- Building Usage

Service Collections and Pledges	\$ 395,986
Donations	\$67,978
Investment Income	\$44,797
PPP Loan	\$ 44,798
Miscellaneous	\$18,917
Building Usage	\$ 7,590
Total:	\$580,066



# Annual Audit

- The 2019 Annual audit was disrupted by Covid restrictions. It has recently been restarted and is ongoing.
- The 2020 Annual audit will begin when the 2019 audit is complete.



# Total Assets Status

- Endowment is a ***tool*** not a savings account
- Donors give to keep church property and programs **healthy**.
- We have been **blessed**:

12/31/2015	\$702,074
12/31/2016	\$1,085,732
12/31/2017	\$1,344,176
12/31/2018	\$1,513,133
12/31/2019	\$663,577
12/31/2020	\$701,480



# The Importance of Trusts

- Over the last 10 years, St. James' has been blessed with trusts that have allowed us to complete over one million dollars worth of infrastructure changes.
- Leaving a gift to the church creates a major impact. If interested in learning more, please contact our Treasurer, Phil Tatem at [philip.tatem@gmail.com](mailto:philip.tatem@gmail.com)



Estate	Year	Distribution
Mary Cronmiller	2011	\$25,000.00
Dorothy Eschuk	2012	\$5,000.00
Mary Fields	2013	\$25,000.00
Kathryn Hansberry	2014	\$63,829.83
William & Muriel Elliott	2016	\$10,000.00
William Hammonds	2017	\$5,000.00
Deborah Marsetler	2017	\$753,202.77
Isabelle Pettit Seamann	2017	\$187,899.85
Grace Faber	2019	\$5,784.98
Georgette Griffith	2019	\$5,000.00
Robert & Ada Doris Hofsas	2019	\$59,246.73
<b>TOTAL:</b>		<b>\$1,144,964.16</b>

# How We Serve - Community

## ***Provide Hospitality to Community Groups:***

Cub Scouts/Scouts/Girl Scouts      AA  
Veterans in Recovery

## ***Provided services through our Outreach House:***

- Over 1000 Volunteer hours per month to assist clients, stock shelves and pack grocery bags for socially distant pick up.
- Served anyone in need with Food, Clothing and Housewares within Montgomery County

## ***Offer plots in our Community Garden***

## ***Assist with our Covid-19 Relief Fund:***

- Help community members during the pandemic through grants and the Rector's Discretionary Fund.



# How We Serve - Parish

## *Enhance our worship*

Altar Guild - Worship Leaders – Acolytes  
- Ushers - Music - Compline With  
Deacon Lou - Theology on Tap -  
Christ and Coffee

## *Support our programs and each other*

Vestry - Church School - Youth  
Activities - ECW - Coffee Hour -  
Good Book Club - Facebook  
Happenings - Webpage - YouTube

*Increased presence online to stay  
connected with services available on  
our YouTube Channel!*





# **Committee Reports**

# **Our Outreach House opened it's doors to the community during an unprecedented pandemic with the help of community donations and countless volunteer hours!**

- ↑ Volunteer Hours increased
- ↑ Served clients as well as the community in need
- ↑ Children (more than 200 children were given gifts through the mitten tree program)
- ↑ Donations from the greater community (grants, food drives, large company donations and electronic community donations)
- ↑ Patty Packs – 42 children

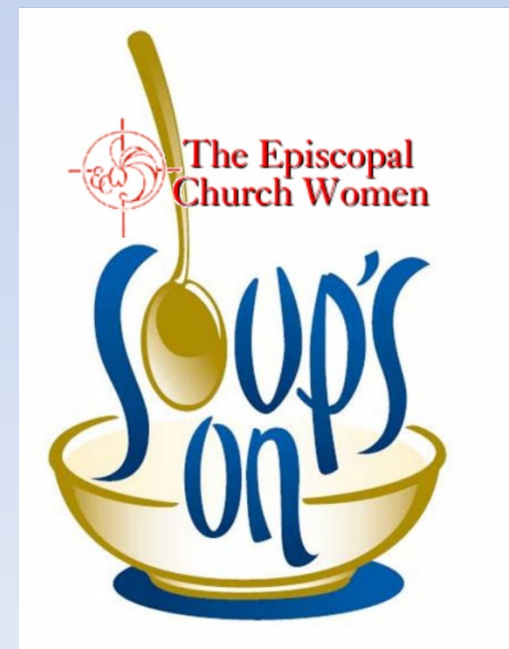
Due to COVID-19 the Outreach House is now serving clients and the general population weekly. This has been widely utilized and continues to feed the hungry and clothe the naked.

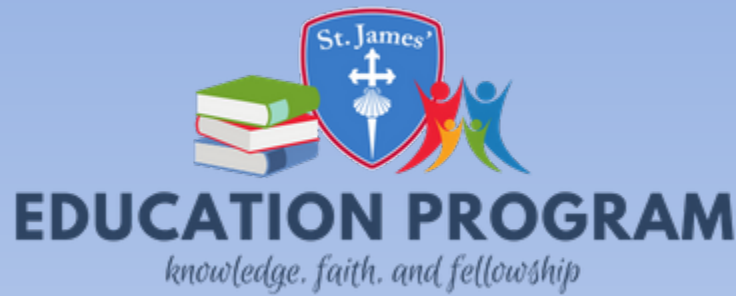


**Outreach House**  
*A Ministry of St. James' Episcopal Church*

# More Outreach Services

- **Patty Packs** served 42 students from Arrowhead & Woodland.
- **Backpacks and school supplies** provided in August
- **Turkeys** given out for Thanksgiving
- **Mitten Tree** at Christmas
- **Covid-19 Relief Fund**— assist with community needs due to the pandemic





## Director of Christian Education - Lauren Exley

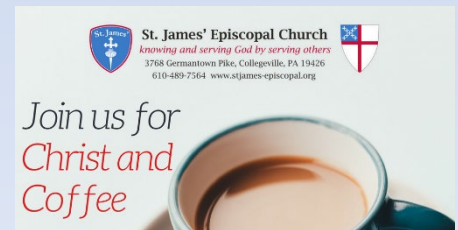
### Church School

- **41 registered students** – Pre-K – 12<sup>th</sup> Grade
- **At-Home Learning** – Students received 4 units of lessons and craft supplies to be used at home and during virtual classes
- **Amazing volunteer teachers** – 9 teachers who taught virtual lessons via Zoom as well as providing asynchronous learning opportunities
- **Church School curriculum** – This year's focus was on Baptism and the importance of community in the church
- **Fellowship events** – Virtual events continued throughout the first half of 2020. We look forward to being able to gather again!
- **2020 Christmas Pageant** – “The Christmas News Broadcast” premiered December 20<sup>th</sup> and was loved by all! Thank you to all who were involved!

### Adult Education

**The Rev. Dr. Mike Sowards and The Rev Dn. Lou Steffenhagen**

Two offerings weekly: Wednesday evening “Theology on Tap” via zoom  
Thursday morning “Christ and Coffee” via zoom

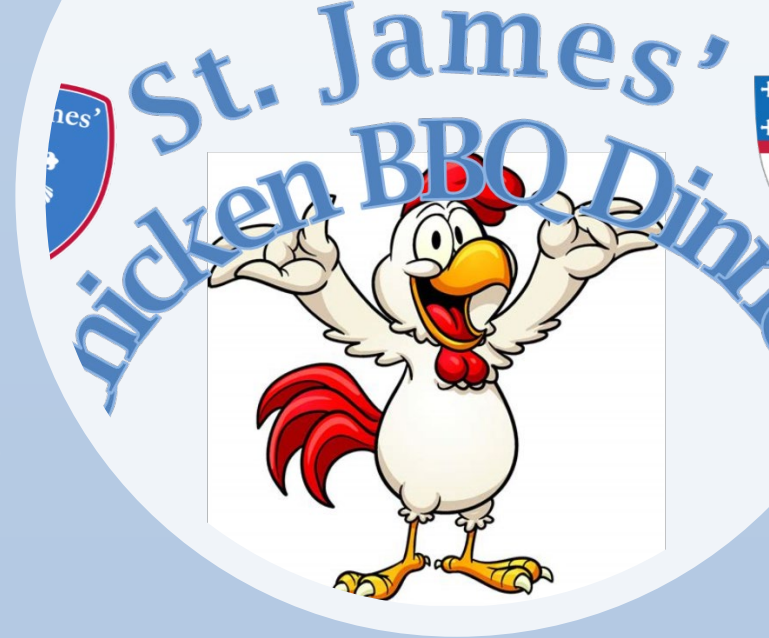




# Parish Life & Member Ministry

Although many wonderful activities and events had to be put on pause, Parish Life began a phone tree to reach out to our Parishioners and check in on them.

Both Parish Life and Member Ministries are looking forward to being able to serve our Parish community again very soon with annual favorites and fellowship!





# Communications & Parish Operations

## Director: Lisa Reinhardt

- **Covid-19 Procedures & Protocols:** We created a document to help our parishioners understand how we are creating a safe environment and how to proceed when they visit our building.
- **YouTube:** Due to the pandemic we began to offer our services via YouTube and increased our subscriptions by 161 in 2020. We then began to offer Compline with Deacon Lou and special services throughout the year.
- **Social Media:** We continue to enhance our Social Media presence, particularly via Facebook and have seen growth as a direct result.
- **Happenings:** Using Flocknote we distribute a weekly email called *Happenings* and can disseminate time-sensitive information quickly
- **Forms:** Ask all committees utilize the forms available. Communication Request Forms should be used for advertising events/meetings; Building Use Forms are available to request space at St. James'; Request for Repair forms are available to bring attention to repairs needed. All forms can be found both on the website and on the left side in the mail slots.

office@stjames-episcopal.org

From: Lisa Reinhardt <office@stjames-episcopal.org>  
Sent: Wednesday, March 3, 2021 10:53 AM  
To: office@stjames-episcopal.org  
Subject: New submission from: Communication Request Form

### Please Note

#### Requester

Lisa Reinhardt

#### Committee/Organization

Director of Communications

#### Phone

(610) 489-7564

#### Email

office@stjames-episcopal.org

#### Event/Meeting Date



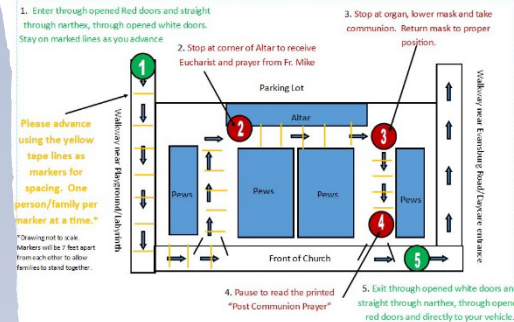
### Welcome to St. James!

We are an active Episcopal community located in Collegeville, Pennsylvania. We are a diverse group of people who come together to know and serve God by serving others. See our latest newsletter.

### Service Times

Saturday 5:00pm  
Sunday 8:00am & 10:00am  
Children's Sunday School 10:00am

### Capital Campaign



Eucharist Plan for St. James' Episcopal Church parishioners and visitors during the

St. James' Episcopal Church  
knowing and serving God by serving others

**St. James' Episcopal Church**  
knowing and serving God by serving others  
3768 Germantown Pike, Collegeville, PA 19426  
610-489-7564 www.stjames-episcopal.org

**COMMUNITY CAN...**

Stewardship 2021

the hungry; clothe the naked; support  
in need; strengthen our spiritual souls!



# Buildings & Grounds

- Total renovation of the church office including painting & new floor
- Bell tower renovations completed
- Energy efficient windows replaced in church office and rector's office.
- New walkway around Outreach House has commenced with anticipated completion late spring 2021
- Tree pruning across entire campus
- General property maintenance
- Priority assessment completed for short- and long-term B&G future needs
  - Parking lot
  - Painting needs



**2020 Annual Meeting  
CAPITAL CAMPAIGN CONCLUSION**



# *Growing* TO SERVE

A THREE YEAR GIVING JOURNEY AT ST. JAMES' EPISCOPAL CHURCH

[www.stjames-episcopal.org/outreach-house/](http://www.stjames-episcopal.org/outreach-house/)



**St. James' Episcopal Church**

*knowing and serving God by serving others*

3768 Germantown Pike, Collegeville, PA 19426

610-489-7564 [www.stjames-episcopal.org](http://www.stjames-episcopal.org)





# Thank You!

- \$404,685 pledged to date over 3 years
  - \$405,060.47 has been received
- An additional \$33,005 in non-pledged capital donations have been received to date
- A TOTAL OF \$438,065.47 RECEIVED!!!

**WE ARE TRULY BLESSED!**

# What have we accomplished?

## 1 New Construction

A new construction 2500 square foot modernized building to house the growing ministry of the Outreach House. This building will allow us to minister to those in need in our Collegeville/Lower Providence Township community.



Completed!

## 2 HVAC Replacement

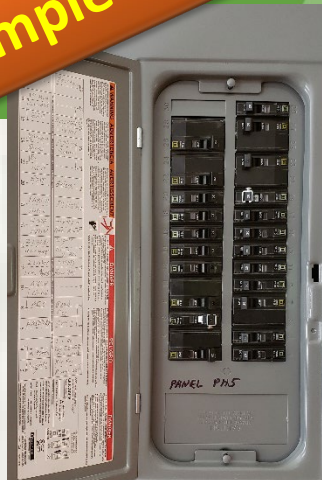
A long-overdue replacement of the HVAC equipment in the current sanctuary building. The new system will reduce utility cost and provide reliable operation for years to come.



Completed!

## 3 Upgraded Electrical

An upgrade to the electrical system in the current sanctuary building. The replacement of outdated electrical circuit breaker panels throughout the building. Adding grounded utility electrical outlets to the outer part of the building to be used by property maintenance workers.

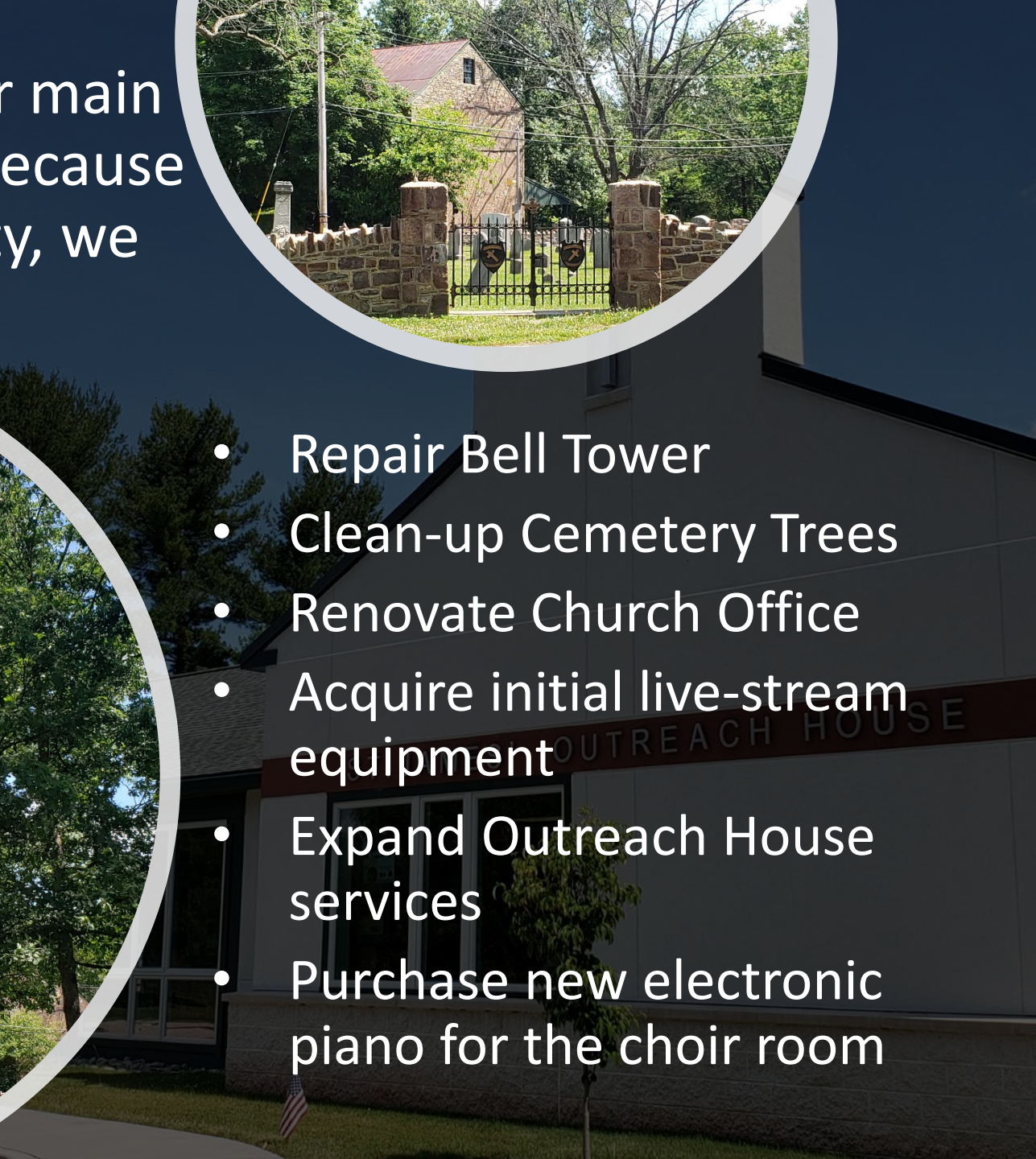


Completed!



In addition to our main objectives, and because of your generosity, we were able to:

- Repair Bell Tower
- Clean-up Cemetery Trees
- Renovate Church Office
- Acquire initial live-stream equipment
- Expand Outreach House services
- Purchase new electronic piano for the choir room





- **Vision for the Future**
- **Long-term Strategic Plan Refresh**
- **Future Projects**



# The Floor Has It

## Questions/Comments Feedback





# Rector's Summary



*God is not calling us  
to go to church;  
He is calling us to  
be his church,  
the hope of the world*



**St. James' Episcopal Church**

*knowing and serving God by serving others*

