

A meeting of the Vestry was held via Zoom beginning at 7:30 p.m. on November 17, 2020. Present via Zoom: Jon Yenney, Ned Travis, Gene Goff, Steve Jackson, Peggy Spinozzi, Josh Ilgen, Bill Kilgour, Marilyn Hastings, Sarah Deacle, Patty Earhart, Drew Beck (Rector's Warden), Maeve Vogan, Father Mike

Absent: none

The meeting was opened with the Vestry Prayer by Marilyn.

MINUTES.

Old Business:

1. The October 20th Vestry Meeting Minutes were reviewed. Gene made a motion to approve the Minutes. Passed Unanimously.
2. There were no e-votes in between meetings.

New Business:

3. \$20,000 Montco Grant – There was a discussion about the \$20,000 grant from Montco, which Father Mike applied for. Intended to be used for personal care items for the needy.
 - a. The grant can apply to expenses since June of this year, and through December 29th.
 - b. We already have \$25,000 in qualifying expenses since June.
 - c. We discussed carrying the grant over into 2021 as a line item for the Outreach House.
 - d. There was a motion made to reimburse ourselves for \$20,000 in personal care item expenses, and to create a line item for our 2021 budget next year. Passed Unanimously.
4. Sidewalk Update by Gene:
 - a. Related tree work plans to complete before December 1st.
 - b. Steve Folk has stated that he is ready to start at that time.
 - c. Availability of asphalt was discussed. This can be a challenge towards the end of the year, when plants close. Worst case, the asphalt would have to be acquired and put down in the Spring.
 - d. It was noted that there is still \$19,000 escrowed with the Township which we should get back when the job is completed.
5. October Financial Statements:
 - a. These were distributed via email between meetings.
 - b. After a brief review, Maeve made a motion to accept the October Financial Statements. Passed Unanimously.
6. Stewardship Campaign – Update by Sarah:
 - a. Pledges have been coming in steadily. We have 74 in so far, totaling \$170,000.
 - b. There are still 70 pledges outstanding.
 - c. Lisa will arrange a drawing for the pledge prize, in a Saturday video shoot.
 - d. There was discussion of the need to phone and remind those who have not yet pledged. We discussed using a phone tree to do this. Later in the meeting, Father Mike said he would make these calls.
7. There was a discussion about Gene Goff's Tree proposal, originally submitted last year.
 - a. Proposal covers necessary removal of a tree behind the Glebe House and 2 by the History Center.
 - b. Estimated price is \$4,765.
 - c. Drew made a motion to accept the proposal and get this needed work done. Passed Unanimously. Cost will go against Account #5030400 (Landscaping).
8. Email from the Bishop regarding the COVID-19 situation.
 - a. Father Mike reviewed the letter, covering the increased requirements needed at this time due to the pandemic situation.

- b. One immediate impact is that we will move back to 100% virtual services for a three-week minimum. We are expecting it to last longer.
- c. It was noted that groups such as the scouts, AA, and others have been meeting outside of the church, which can continue at this time. The Scout food drive will be outdoors at the Outreach House this weekend.
- d. It was suggested that the letter from the Bishop be shared with all parishioners, which Father Mike will arrange.
- e. There was some discussion about services, especially during Advent, and whether it would be possible to hold outside service(s) safely. No conclusion but it will be considered by Father Mike.

Commission Area Reports:

1. Financial – Phil
 - a. Phil noted that we recently received a \$5,000 gift from an estate donation.
 - b. PPP grant – Phil now has the form needed to file for forgiveness of this loan/grant.
 - c. We received a \$10,000 escrow check from the Township this week.
2. Outreach – Peggy provided an update.
 - a. A written report from Carole was distributed previously.
 - b. The mitten tree plan for 2020 was discussed. As detailed in Carole’s Report, COVID-safe pick-ups of mittens have been arranged for the coming week. There will be COVID-safe curbside drop-offs of gifts in December.
 - c. Jon made a motion to accept the Outreach report. Passed Unanimously.
3. Communications – Drew
 - a. No updates for this meeting
4. Buildings & Grounds – Gene
 - a. The Bell Tower work has been completed and looks good. No leaks apparent so far from recent rain.
5. Education
 - a. Lauren has a written report which Father Mike will distribution.
 - b. There will be a Virtual pageant this year due to COVID, and we continue virtual Sunday school classes.
 - c. The choir continues, limited to 8 people.
6. New Member Ministry
 - a. No updates for this meeting.
7. Parish Life
 - a. No updates for this meeting.
8. Financial:
 - a. No additional Financial updates for this meeting.

Additional business:

There was discussion brought up by Sarah about the desire to identify parishioners who may be challenged one way or another during this Pandemic. There was discussion about establishing a subcommittee to focus on identifying and helping parishioners in need. Father Mike said he would make a note for Happenings, to help identify those in need.

Father Mike noted that Rob Bradfield is no longer our Sexton. James Dunham will provide the services, which are generally odd jobs about the church. Gene made a motion to authorize paying Jim for 6 hours per week of Sexton services. Passed unanimously. To be charged to Account #5112004 (Sexton).

Gene noted that there is an Eagle Scout project underway, to enclose the utility room downstairs. I should take about two weeks to finish. Maeve suggested the Scout should be recognized in church for his work, which we will do.

Maeve noted that if anyone is interested in being a lay reader on December 19th at the St James’ cemetery, please contact her.

Father Mike noted that there will be no communion for at least three weeks, per the letter from the Bishop.

Gene will get a note into Happenings about how and when to buy Scout Christmas wreathes.

9. Josh made a motion to adjourn our meeting. Passed unanimously.

Our virtual Vestry meeting was closed with a prayer, and adjourned at 9:10 p.m. Our next meeting will be held on December 15th, via Zoom.

Respectfully submitted,

Jon Yenney

Jon Yenney, Secretary of the Vestry

December 30th, 2020