

A meeting of the Vestry was held via Zoom beginning at 7:30 p.m. on October 20, 2020. Present via Zoom: Jon Yenney, Ned Travis, Gene Goff, Peggy Spinozzi, Josh Ilgen, Bill Kilgour, Marilyn Hastings, Sarah Deacle, Patty Earhart, Drew Beck (Rector's Warden), Maeve Vogan, Father Mike

Absent: Steve Jackson

The meeting was opened with the Vestry Prayer.

MINUTES.

Old Business:

1. The September 15<sup>th</sup> Vestry Meeting Minutes were reviewed. Patty made a motion to approve the Minutes with Phil's account number updates. Passed Unanimously.
2. There were no e-votes in between meetings.

New Business:

3. Discussion of Sidewalks – by Gene Goff
  - a. A new route for the sidewalks has been worked out with the township. It will be easier and cleaner to put in.
  - b. Now there will not be a need to remove trees along Evansburg road.
  - c. There is one tree by the Glebe house and also a maple tree that will need to be removed.
  - d. Two side notes:
    - i. Father Mike noted that a tree branch fell from the neighbor's tree onto a car of a daycare person, causing about \$3,000 in damage to the car, which is covered by our insurance.
    - ii. Gene also noted that we have three dead ash trees, and five more by the cemetery that will be needing work/removal soon.
4. September Financial Statements were distributed via e-mail last week. Bill made a motion to approve the September Financial reports. Passed Unanimously.
5. Stewardship Campaign – Sarah Deacle will be spearheading the campaign this year, and work is already in process, including a letter to parishioners.
  - a. Side Note: Father Mike discussed the recent, very moving letter from one of our parishioners whose wife just passed away. She loved her short time at St. James'.

Commission Area Reports:

1. Financial – Phil
  - a. No written report for the meeting. Reports to follow.
  - b. Phil is tracking the status of the Payroll Protection Act funds we received – about \$44,000. Waiting to determine if it will need to be paid back or not.
  - c. Phil noted that Capital Campaign pledge donations keep coming in, and we are ahead of schedule at this point.
  - d. Father Mike noted that we are at a point to transition Treasurer responsibility from Dale Pennapacker to Phil Tatem. Gene made a motion to make this change, including having Dale continue as assistant to Phil as he gets up to speed. Passed Unanimously.
2. Buildings & Grounds - Gene
  - a. Updates covered in previous meeting discussion about sidewalk project and potential tree work. He also noted that we need to be working on a new snowplow contract for the upcoming season.
3. Communications – Drew

- a. No updates for this meeting
4. Outreach – Peggy and Patty reported
  - a. A written report was distributed before the meeting.
  - b. It was noted that many donations, especially food and cash, continue to come in which is very helpful at this time of need in the community.
  - c. There was discussion about the scouts using a fire pit near the Outreach House for a food drive. Father Mike indicated he would get an answer on this request shortly.
  - d. Drew made a motion to accept the Outreach report. Passed Unanimously.
5. Education
  - a. No update for this meeting.
6. Parish Life
  - a. There was discussion about Halloween, including Trunk or Treat at St. James'. Perhaps a dozen St. James' members are lined up to provide treats from their trunks, but more are welcomed if interested.
7. New Member Ministry
  - a. No updates for this meeting.
8. There was a short discussion about Advent plans in this Pandemic time. Including how singing will be handled. Planning is ongoing.
9. Gene made a motion to adjourn our meeting. Passed unanimously.

Our virtual Vestry meeting was closed with a prayer, and adjourned at 8:10 p.m. Our next meeting will be held on November 17<sup>th</sup>, via Zoom.

Respectfully submitted,

*Jon Yenney*

Jon Yenney, Secretary of the Vestry

October 24, 2020