

A meeting of the Vestry was held via Zoom beginning at 7:30 p.m. on June 16, 2020. Present via Zoom: Joanne Tatem (People's Warden), Jon Yenney, Ned Travis, Gene Goff, Peggy Spinozzi, Josh Ilgen, Bill Kilgour, Steve Jackson, Marilyn Hastings, Sarah Deacle, Patty Earhart, Drew Beck (Rector's Warden), Maeve Vogan, Father Mike

Absent: none

The meeting was opened with the Vestry Prayer.

MINUTES.

1. A motion was made to give voice to Phil Tatem. Passed unanimously.

Old Business:

1. The May 19th Vestry Meeting Minutes were reviewed. Joanne made a motion to approve the Minutes. Passed Unanimously.
2. There were no e-votes since last meeting.

New Business:

3. Father Mike discussed the required office changes related to the HVAC project. This involves work to the walls in Lisa's office as well as Father Mike's office.
4. Phil reviewed Dale's May Financial Report.
 - a. He noted that collections are over 90% of normal, during abnormal times.
 - b. Donations to Outreach are \$17,000 above projections.
5. Phil reviewed the Balance Sheet:
 - a. A new liability listed is \$44,000 in PPP funds related to the Pandemic. We will track this and may have to pay it back if not needed.
 - b. Phil reviewed a \$14,000 difference between total of recent projects and Capital Campaign funds. The difference was due to different dates for these two numbers.
6. Phil noted the February, March and April Financial Statements had been distributed to the Vestry via e-mail.
 - a. Joanne made a motion to approve these Reports. Passed unanimously.
7. Father Mike reviewed the list of current Projects that Dale put together. This includes:
 - a. Removing dead Ash Trees
 - b. Oil Tank Remediation at the History Center.
 - c. Garage door work at the Glebe House.
 - d. Escrow refunds due from the Township related to the Outreach House.
 - i. Includes \$20K due back now, and \$10K due back later. Some of this will be used for required sidewalk work in the coming year.
 - e. We also discussed the needs for our parking lot repaving. Total could be in the neighborhood of \$100K. We may have a little time due to minimal usage of the church facility for the next few months.
 - f. Strategy could include doing the work in two stages, giving us time to work up the funding.
 - g. We agreed to get bids now to help us with the decision.
 - h. HVAC work on offices: Tim Kane has bid \$6,800 for the required work mentioned above. (ACCOUNT NUMBER???)
 - i. Gene made a motion to waive the 3-bid process in this case, as the work is urgent and we are comfortable with Tim's fairly priced work. Passed Unanimously.
 - ii. Gene made a motion to approve expenditure of \$6,800 for this work. Passed unanimously.
 - i. Father Mike noted that the day care is back in operation, although on a limited basis due to social distancing rules.
 - j. Father Mike noted that the Annual Meeting will be coming up in two weeks, and it will be virtual.

Commission Area Reports:

1. Outreach – Peggy. Written report was reviewed.
 - a. Extra food donations and cash donations have been coming into the Outreach House in these needy times.
 - b. The Outreach House continues to be very busy. Served 75 families last week.
 - c. A new freezer was donated to the Outreach House.
 - d. We received a \$1,000 donation from a local photographer, earned from graduation picture work.
 - e. Drew made a motion to accept the Outreach Report. Passed Unanimously.

Our virtual Vestry meeting was closed with a prayer, and adjourned at 9:05 p.m. Our next meeting will be held on July 21st, and likely will be held via Zoom as well.

Respectfully submitted,

Jon Yenney

Jon Yenney, Secretary of the Vestry

June 22, 2020