

A meeting of the Vestry was held in Platts Hall beginning at 7:30 p.m. on January 21, 2020. Present: Joanne Tatem (People's Warden), Jon Yenney, Ned Travis, Gene Goff, Peggy Spinozzi, Josh Ilgen, Sarah Deacle, Bill Kilgour, Steve Jackson, Marilyn Hastings, Father Mike

Absent: Patty Earhart, Drew Beck (Rector's Warden),

The meeting was opened with the Vestry Prayer.

MINUTES.

Old Business:

1. The December Vestry Meeting Minutes were reviewed. Josh made a motion to approve the Minutes. Passed Unanimously.
2. Peggy agreed to cover for Jon as Vestry Secretary next meeting.

New Business:

3. Voice was given to Dale Pennapacker.
4. Dale reviewed the 2020 St. James' budget. Bill made a motion to approve the Budget. Passed Unanimously.
5. Dale discussed completion of the Outreach sidewalks required by the township. Expected cost will be about \$25,000. Gene will provide a sketch. Project needs to be completed by November 1st.
6. Dale reviewed the Financial Reports for December and end of the year. Gene made a motion to approve the Financial Reports. Passed Unanimously.
7. Dale gave an update on our investments with the Church Foundation. We have \$200K there now, currently earning about 4.2%. Another \$200K will be moved there shortly.
8. Dale discussed that Phil Tatem had agreed to become the Treasurer Coadjutor (successor) and also discussed the need to add Phil as a second signature authority for the Vanguard account. Peggy made a motion to approve these two items. Passed Unanimously.
9. Father Mike discussed the HVAC project bids for the church. He just received another bid, and targets finalizing the selection before the Annual Meeting.
10. There was discussion of Vestry nominations. There will be a committee of outgoing Vestry members to gather nominees to fill the openings. Father Mike said he would send out a list of who is coming off the Vestry this year and next to help us plan.
11. Father Mike discussed the upcoming Bishop visit, which had to be changed to March 29th. There will be 4 confirmations, and 7 received into the church that day (Sunday). Father Bishop is expected to have a discussion with the Vestry following coffee hour.

Commission Area Reports:

1. Buildings & Grounds – Steve
 - a. Steve reviewed several items:
 1. There was some initial discussion about how to fund some upcoming relatively major projects such as reworking the balcony as well as repair of our driveway. The balcony will need an engineering study. Considerations could be borrowing? A new Capital Campaign? This needs further brainstorming to resolve.
 2. Joanne made a motion to accept the Buildings & Grounds report. Passed Unanimously.
2. Communications – Father Mike gave a short update.
 - a. It was noted that due to Lauren's workload, there is a need for a new video person for capturing services and preparing/loading them on our website.
 - b. Joanne made a motion to approve the Communications report. Passed Unanimously.

3. Outreach - Peggy
 - a. There will be special new volunteer nights starting up to help orient these new volunteers. This will start in February.
 - b. It was noted how challenging it is to manage all of the volunteers on Martin Luther King Day. It is not possible to put all those who want to help to work. It needs a lot of planning.
 - c. Gene made a motion to accept the Outreach Report. Passed unanimously.
4. Education – Father Mike:
 - a. No report this month.
5. “New” Member Ministry – Bill
 - a. It was discussed that, going forward, this group will be called the New Member Ministry, with the focus specifically on new members.
 - b. Father Mike, Sarah, and Bill met discussed targeting new residents to the area.
 - c. Joanne made a motion to accept the Member Ministry. Passed Unanimously.
6. Parish Life - Joanne
 - a. Joanne discussed the challenge of managing the children as they rush into coffee hour. Sometimes they are grabbing too many snacks, so they don't last. There was discussion of having Lauren spread the word to church school classes to have an orderly transition into coffee hour and limiting snacks a bit.
 - b. Ned made a motion to accept the Parish Life report. Passed Unanimously.
7. Rector's Report – Father Mike
 - a. Father Mike noted that our net increase in parish membership was 39 people this past year, a nice increase.

The Vestry meeting was closed with a prayer, and adjourned at 9:25 p.m.

Respectfully submitted,

Jon Yenney

Jon Yenney, Secretary of the Vestry

January 29, 2020