

St. James Episcopal Church

Vestry Meeting Minutes

February 18, 2020

Present : Father Mike Sowards, Joanne Tatem, Patty Earhart , Bill Kilgour, Marilyn Hastings, Josh Ilgen, Ned Travis, Peggy Spinozzi, Drew Beck, Steve Jackson, Gene Goff, Sarah Devers

Absent: Jon Yenney

Guest : Deacon Lou Steffenhagen

The Meeting opened with the Vestry prayer at 7:30pm

Old Business

- The Minutes from January were approved as written
- There were no e-votes this month

New Business- A vote was approved to give Deacon Lou voice during the meeting

1. Approval of the 2019 Audit Committee- Bob Gannon will be Chairman and the committee will include Chuck Rogers, Phil Tatem, Geoffrey Brandon, and Melanie Jackson. A motion passed to approve the committee

2. Church Insurance Company – Josh- A decision had to be made for our Property and Casualty Program between The Church Insurance Agency Corp. which is a non-profit tied to the Church's pension group and Sovereign, our current company. Sovereign has not appraised our property recently; Church Ins. Agency has appraised us at \$5.16 million. Church costs \$186 more but gives better coverage and is favored by the Bishop. A motion was made and passed to change companies to Church Insurance Agency Corporation.

- Financial reports for January- Marilyn reported that we were \$22K over budget for pledges for the month then reviewed important aspects of the Statement of Operations and Balance Sheet such as noting that the flight and rooms have been purchased for the Pilgrimage and investments are doing well. It was noted that of the original goals of the Capital Campaign only the HVAC project remains to be done
- HVAC Project: Gene -Bids are coming in from Venezia and IT Landis. Others looked at the job but did not bid.
- Vestry Nomination for upcoming Vacancies: Joanne- 4 vestry member terms are over but 3 of them will stay on leaving only 1 vacancy. We discussed Maeve Vogen who agreed to join and there was an invitation in the church bulletin for interested people. In the interest of not having to have a run-off election, Maeve will be asked to join if no others volunteer.

6. Discussion of Sidewalks: Gene- The township says we need to have a sidewalk in front of the Outreach House on Germantown Pike. Our plan is to make a 5' wide asphalt path that is 15' from the edge of the road and extends for the corner of Evansburg Rd to the edge of the old Outreach House gravel driveway. This would be the least expensive and easiest solution and was recommended by

Ronan Keenan, our lawyer. Cost is projected to be about \$18K plus the cost of removal of 3 trees (\$5-6K). We await the decision if the township approves this plan

7. All for Annual Reports: Due Friday Feb 21st. Annual Meeting is March 22nd

Committee Reports

1. Building and Grounds: Steve- Report was submitted- electrical repair complete, lighting done except the History Center, discussion of future plans for driveway and Lisa's office. Report accepted

2. Communications-no report

3. Outreach Report: Peggy-many new volunteers and donations, twice monthly shopping working fine but running out of some items, have been using Peapod to deliver to OH. Report accepted.

Patty reported several Dine and Donate events coming up.

4. Education- no report (Father Mike sent out Lauren's report the next day

5. New Member Ministry: Bill-casserole brigade has been active for a family, new member breakfast set for April 26, they are updating the New Member process to give information when a white card is received. May do a Bible Study at Shannondell if there is enough interest. Report approved.

6. Parish Life: Ned- New Coffee Hour Signup Sheet is up, discussed issue of kids at Coffee Hour. Fr. Mike will remind kids to be respectful and wait until Blessing is said before getting snacks from the table. Report approved

7. Finance and Budget- report already given

8. Rector's Report: Father Mike reminded the Vestry about the Bishop's visit on March 29th at the 10am service which will include a meeting with the Bishop. The meeting was adjourned with a prayer at 9:10

Faithfully Submitted,

Peggy Schiavo Spinozzi

