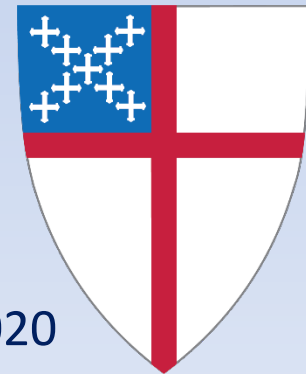


# Annual Meeting St. James' Episcopal Church

*knowing and serving God by serving others*



Originally scheduled for March 22, 2020  
Conducted virtually June 28, 2020  
Due to COVID-19 Pandemic

# Agenda

- I. Opening Prayer
- II. Approval of Agenda & 2018 Annual Meeting Minutes
- III. Introductions & Thank You's
- IV. Servant of St. James'
- V. Elections/Appointments
- VI. State of the Parish
- VII. Committee Reports
- VIII. Master Plan Update
- IX. Questions/Comments
- X. Rector's Summary
- XI. Adjournment & Celebration of Eucharist

# Introductions

Vestry Members  
Diocesan Delegates  
Deanery Representatives

## Thank You & Celebration of Service

Retiring Vestry Members:



Joanne Tatem

# Servants of St. James'

Class of 2020



Mr. Art Tinner



Mrs. Jean Beers



Mr. Gene Goff



Mr. Steve Folk



Again  
Thank you!



# *Servant of St. James'*

This certificate is awarded to

**ART TINNER**

in recognition of valuable contributions to St. James' Episcopal Church.

*The Rev. Dr. Mike Aowers* 3/1/2020  
*Signature* *Date*

*C. [Signature]* 3/1/2020  
*Signature* *Date*



**St. James' Episcopal Church**  
*knowing and serving God by serving others*







# *Servant of St. James'*

This certificate is awarded to

**JEAN BEERS**

in recognition of valuable contributions to St. James' Episcopal Church.

*The Rev. Dr. Mike Aowers* 3/1/2020  
*Signature* *Date*

*C. J. [Signature]* 3/1/2020  
*Signature* *Date*



**St. James' Episcopal Church**  
*knowing and serving God by serving others*





# *Servant of St. James'*

This certificate is awarded to

**GENE GOFF**

in recognition of valuable contributions to St. James' Episcopal Church.

*The Rev. Dr. Mike Aowers* 3/1/2020  
*Signature* *Date*

*C. Goff* 3/2/2020  
*Signature* *Date*



**St. James' Episcopal Church**  
*knowing and serving God by serving others*







# *Servant of St. James'*

This certificate is awarded to

**STEVE FOLK**

in recognition of valuable contributions to St. James' Episcopal Church.

*The Rev. Dr. Mike Aown* 3/1/2020  
*Signature* *Date*

*[Signature]* 3/2/2020  
*Signature* *Date*



**St. James' Episcopal Church**  
*knowing and serving God by serving others*





# **Elections/Appointments**

**Vestry**

**Delegates to Convention**

**Deanery Representatives**

# Vestry Nominations

## Maeve Vogan



# State of the Parish Report

## Members Giving Service





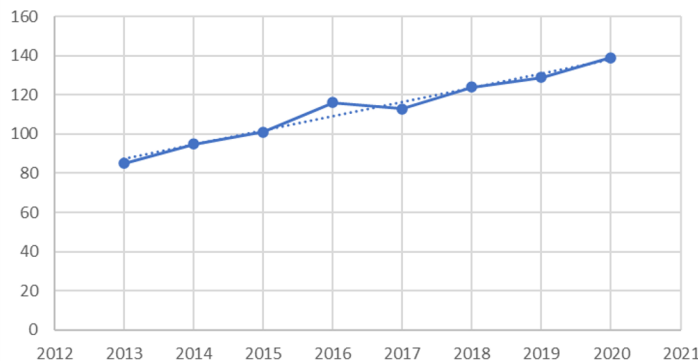
# Membership

<b>2015</b>	<i>members:</i>	<b>517</b>	<i>ASA:</i>	<b>163</b>
<b>2016</b>	<i>members:</i>	<b>502</b>	<i>ASA:</i>	<b>168</b>
<b>2017</b>	<i>members:</i>	<b>526</b>	<i>ASA:</i>	<b>175</b>
<b>2018</b>	<i>members:</i>	<b>558</b>	<i>ASA:</i>	<b>175</b>
<b>2019</b>	<i>members:</i>	<b>597</b>	<i>ASA:</i>	<b>179</b>

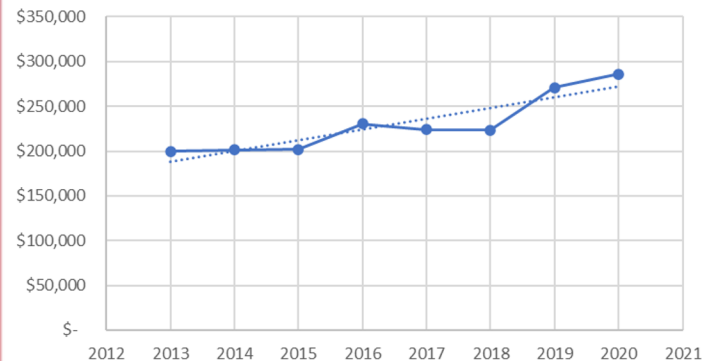
# Individual Giving

Year	Pledge Units	Pledge Amount
2013	85	\$ 199,746
2014	95	\$ 201,593
2015	101	\$ 201,905
2016	116	\$ 230,267
2017	113	\$ 223,934
2018	124	\$ 223,752
2019	129	\$ 270,725
2020	139	\$ 286,182

Pledge Units



Total Pledged Amount



# Parish/Vestry Budgeted Giving

As you are asked to pledge and work toward a tithe so too the Vestry budget reflects a tithe and beyond in giving.

**Total receipts: \$532,483 = 12 % giving**

Dollars to Diocese:	\$20,926
Dollars to Outreach:	\$39,446
Dollars to Rectors Discretionary	\$ 4,674
Total Outreach	\$65,046

**(Outreach dollars include: maintenance of Outreach House, budget to food/clothing account, Rector's discretionary fund)**



# Where Does the \$\$ Go?

- **Property** \$ 78,213
- **Outreach Construction** \$ 923,375
  - Halteman Cont. - \$870,387
  - Soft Costs (GKO,CMC,K-Law) \$52,988
- **Diocese** \$ 20,926
- **Outreach & Program** \$ 39,446
- **Worship & Education** \$ 6,217
- **Parish Life** \$ 4,858
- **Office & Finance** \$ 35,534
- **Payroll, Benefits & related** \$ 263,769

# Total Receipts & Transfers

## All Accounts

- **Receipts** **\$532,483**  
(pledged dollars, cash offering, donations,  
holiday collections, fund raising, building usage)
- **Transfer from Reserves &  
Capital Funds** **\$681,182**  
(unrestricted and restricted funds)

# Annual Audit

- **Audit Committee:**
  - Chairman, Bob Gannon
  - Melanie Jackson
  - Geoffrey Brandon
  - Phil Tatem
  - Dale Pennapacker (Treasurer)
- **Self Audit ensures fiscal responsibility and adherence to diocesan mandates.**
- **We are in accordance with the principles of General Convention of the Episcopal Church.**
- **This is the 7<sup>th</sup> year in a row with a CLEAN AUDIT!**

***WE ARE FISCALLY SOUND!***



# Endowment Status

- Endowment is a ***tool*** not a savings account
- Donors give to keep church property and programs **healthy**.
- We have been **especially blessed** in 2018 & 2019.

<b>12/31/2015</b>	<b>\$615,705</b>
<b>12/31/2016</b>	<b>\$1,028,828</b>
<b>12/31/2017</b>	<b>\$1,244,160</b>
<b>12/31/2018</b>	<b>\$1,453,789</b>
<b>12/31/2019</b>	<b>\$667,750</b>

# How We Serve - Community

## *Provide Hospitality to Community Groups*

Cub Scouts/Boy Scouts/Girl Scouts

AA Veterans in Recovery

## Outreach House Volunteer Hours

Over 300 hours per month



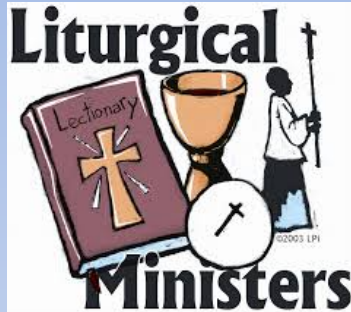
Food, Clothing and Housewares  
Patty Packs

Community Garden

St. Mary's Soup Kitchen

# How We Serve - Parish

## *Enhance our worship*



Altar Guild - Worship Leaders  
Acolytes - Ushers - Music



## *Support our programs and each other*

Vestry      Church School      Youth Activities

Coffee Hour      New Member Breakfast      Luncheons & Receptions



Foyer Gatherings      Women's Retreat

ECW Soup Sale

Ham & Oyster Dinner/Chicken BBQ

Casserole Brigade



Facebook      Happenings      Webpage      Epistle      Good Book Club      ECW

# Committee Reports

# OUTREACH: know and serve God by serving others

## Outreach House Facts & Figures:

### All numbers are up

- ↑ Volunteers
- ↑ Clients
- ↑ Children (46.3% of clients are children)
- ↑ Donations from the greater community
- ↑ Patty Packs – 40 children

Due to COVID-19 the Outreach House is now serving clients and the general population weekly via Tuesday afternoon carlines. This has been widely utilized and continues to feed the hungry and clothe the naked.



# More Outreach Services

- **Backpacks and school supplies** provided in August
- **Turkeys** given out for Thanksgiving
- **Mitten Tree** at Christmas
- **Companion Congregation** – St. Mary's Bainbridge  
(assist with soup kitchen)
- **Salvation Army** – Provide rent assistance to low income families in Collegeville/Royersford
- **James Earhart Memorial Job Club**

# Education

## Director of Christian Education - Lauren Exley

### Church School

- **57 registered students** - (pre-K – 12<sup>th</sup> grade); 40-50/wk avg attendance
- **Amazing volunteer teachers** – 11 regular + 3 substitutes
- **Church School curriculum** – This year's focus was the foundation of worship in the Episcopal Church
- **Fellowship events** – Good Friday Youth Event; Easter Egg Hunt; All Hallows Eve Service and Costume Party; Christmas Pageant; FUEL Youth Group events; 6<sup>th</sup> – 12<sup>th</sup> grade Diocesan events including Dinner Church and Bishop's Ball
- **Junior Choir** - continues to grow providing opportunity for youth involvement in worship

*Expanded educational, artistic & social activities planned for the coming year*

### Adult Education

**The Rev. Dr. Mike Sowards and The Rev Dn. Lou Steffenhagen**

Two offerings weekly: Wednesday evening "Disciple" Bible Study  
Thursday morning "Christ and Coffee"

# Parish Life - 2019

## Annual All Parish Fundraiser Events

- **Chicken BBQ** - June 2<sup>nd</sup> (168 dinners = \$1388 profit)
- **Ham & Oyster Dinner** – Nov 2<sup>nd</sup> (269 dinners = \$3057 profit)

## Events for Fellowship

- **Coffee Hour** - weekly after 10 am service (need volunteers)
- **Foyer Gatherings** - monthly Oct to May (thanks to our hosts!)
- **Good Book Club** - meet Oct, Dec, Feb, Apr, Jun
- **ECW** – routine meetings; soup sale; Annual Retreat 4/27
- **Christian Education Celebration** - May
- **Christmas Eve Dinner** - Thank you to the Gannon Family!

# Communications

- **Website:** Continued to update and enhance the design. More interactive forms are available via our website. We offer the ability to electronically donate through the Vanco application via the 'Giving' link on the homepage
- **Social Media:** We continue to enhance our Social Media presence, particularly via Facebook and have seen growth as a direct result. We are looking for a volunteer to help us maintain a presence on YouTube.
- **Happenings:** Using Flocknote we distribute a weekly email called *Happenings* and can disseminate time-sensitive information quickly
- **Lower Providence Living Magazine:** We were the feature story for the December 2019 issue and secured new members as well as countless donations as a result.
- **Forms:** Ask all committees utilize the forms available. Communication Request Forms should be used for advertising events/meetings; Building Use Forms are available to request space at St. James'; Request for Repair forms are available to bring attention to repairs needed. All forms can be found both on the website and on the left side in the mail slots.

# Member Ministry

**New Member Ministry Commission focuses on welcoming new members and helping them integrate into the St James church community.**

- Extend personal welcome to new members at joining
- Work to connect with newcomers to the neighborhood
- Organize new member breakfasts - held in Spring & Fall 2019
- Organize photo opt for inclusion of new members in parish pictorial directory - periodic opportunities provided
- Coordinate Casserole Brigade (provide meals for parish members - during stressful life situations)
- Help maintain children's Activity Bags in sanctuary



# Buildings & Grounds

- **General property maintenance**
- **New front entry concrete and handrails; repaired sidewalks**
- **Tree pruning across entire campus**
- **Structural support repairs; all 3 buildings**
- **Priority assessment completed for short and long term B&G future needs**
  - Parking lot
  - Painting needs

2019 Annual Meeting  
CAPITAL CAMPAIGN UPDATE



# *Growing* TO SERVE

A THREE YEAR GIVING JOURNEY AT ST. JAMES' EPISCOPAL CHURCH

[www.stjames-episcopal.org/outreach-house/](http://www.stjames-episcopal.org/outreach-house/)



**St. James' Episcopal Church**

*knowing and serving God by serving others*

3768 Germantown Pike, Collegeville, PA 19426

610-489-7564 [www.stjames-episcopal.org](http://www.stjames-episcopal.org)



# What have we accomplished?

## 1 New Construction

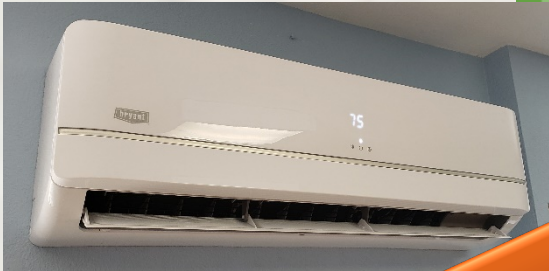
Completed!

A new construction 2500 square foot modernized building to house the growing ministry of the Outreach House. This building will allow us to minister to those in need in our Collegeville/Lower Providence Township community.



## 2 HVAC Replacement

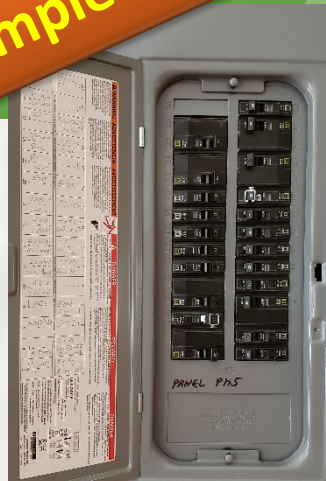
Completed!



A long-overdue replacement of the HVAC equipment in the current sanctuary building. The new system will reduce utility cost and provide reliable operation for years to come.

## 3 Upgraded Electrical

Completed!



An upgrade to the electrical system in the current sanctuary building. The replacement of outdated electrical circuit breaker panels throughout the building. Adding grounded utility electrical outlets to the outer part of the building to be used by property maintenance workers.

# Outreach House Construction Timeline

- **Site Work – Feb. 2019 included:**
  - Site excavation - tree clearing- storm water drainage system installation - building pad preparation
- **Construction – March/April 2019 included:**
  - Footings – foundation wall – utility access piping
  - Exterior walls – framed and sheathed
  - Roofing completed
  - Windows – installed – custom exterior doors on order
  - Concrete poured – interior flooring & exterior porch areas
  - Interior Walls – walls framed
  - Utilities – rough wiring & plumbing completed



# Outreach House Construction Timeline (cont.)

- **Construction:**
  - Exterior: wall covering installation – utility connections – curbing, sidewalks & parking installation – planting/seeding
  - Interior: dry wall installation - electrical, plumbing, HVAC installation – finish work (tile, paint, trim)
  - View the construction progress here: <https://youtu.be/uddXUGCGHVM>
- **Completion of building was mid-September**
- **Permanent address:**
  - 147 Evansburg Road, Collegeville PA 19426
- **Grand Opening: Saturday, September 28, 2019**

**View the Grand Opening Video here:** <https://www.youtube.com/watch?v=0fOTF-787MA>



# Thank You!

- 69 / 128 households have pledged
  - 54% participation
- **\$405,345 pledged to date over 3 years**
  - \$385,325 already has been received
  - 65% of total pledged donated in year 1
- **An additional \$24,408.00 in non-pledged capital donations have been received to date**

**WE ARE TRULY BLESSED!**

# The Floor Has It



Questions/Comments  
Feedback

***\* Please Use the Chat Feature \****



# Rector's Summary

*God is not calling us  
to go to church;*

*He is calling us to  
be his church;*

*the hope of the world*