

A meeting of the Vestry was held in Platts Hall beginning at 7:30 p.m. on December 17, 2019. Present: Joanne Tatem (People's Warden), Drew Beck (Rector's Warden), Jon Yenney, Ned Travis, Gene Goff Peggy Spinozzi, Josh Ilgen, Patty Earhart, Sarah Deacle, Steve Jackson, Marilyn Hastings, Father Mike

Absent: Bill Kilgour

The meeting was opened with the Vestry Prayer.

MINUTES.

Old Business:

1. The November Vestry Meeting Minutes were reviewed. Peggy made a motion to approve the Minutes with two small corrections. Passed Unanimously.
2. We had no e-vote since our last meeting

New Business:

3. Voice was given to Dale Pennapacker.
4. Dale discussed the letter outlining the 2020 Offering of Diocesan Sacred Gifts. The total will be \$17,752 for St. James' in 2020, plus \$8,530 for our Gift of Mission. This is the first year of a Catch-Up plan for the Diocese. Our contributions will increase over 5 years as we move to reach the recommended Gifts. Jon made a motion to accept the recommendation for St. James' gifts for 2020 and make these gift payments. Passed Unanimously.
5. Church Foundation update by Dale.
 - a. We have sent \$200,000 of our assets to the Church Foundation, and it is now placed in our new account. We will be sending another \$200,000 in January.
 - b. We will receive monthly statements, and we will be credited quarterly dividends.
6. Financial Reports for December were reviewed by Marilyn.
 - a. She reviewed the Statement of Operations and the Balance Sheet. There will be a correction to the Investments line item on the Balance Sheet, to \$459,294.
 - b. Patty made a motion to accept the Financial Reports, with the Balance Sheet correction. Passed Unanimously.

Commission Area Reports:

1. Buildings & Grounds – Steve
 - a. Steve reviewed the written report highlights, including:
 1. The Parking Lot replacement need. There was discussion of a partial repaving vs. a complete repaving. At least a partial paving job needs to be done by the Spring. The partial would run \$40-60K, with another \$30-40K for the remainder of our lot. This needs to be budgeted for, and a decision taken on partial vs complete job. Complete job may be safer for folks if we can swing the finances.
 2. Ned made a motion to address stabilization of the new freezers at the Outreach House. Passed unanimously.
 3. Patty made a motion to accept the Buildings & Grounds report. Passed unanimously.
2. Communications – Drew
 - a. No report this month.
3. Outreach - Peggy
 - a. There was discussion of recycling surplus clothing that can't be used directly. We sell this for 10 cents a pound.
 - b. The Girl Scouts made cookies for the Outreach House clients.

- c. Our volunteers are working very hard – there is a lot to do at this time.
- d. Ned made a motion to accept the Outreach Report. Passed unanimously.
4. Education – Father Mike:
 - a. He noted the Sunday School classes continue to grow and thrive.
5. Member Ministry – Sarah
 - a. Noted the Casserole brigade has been busy making casseroles.
 - b. Patty made a motion to accept the Member Ministry. Passed Unanimously.
6. Parish Life - Joanne
 - a. Noted the Bishop is coming on February 19th. We agreed to dessert after the services that evening.
 - b. Coffee Hour has been growing. All Vestry are encouraged to participate every week they can.
 - c. Jon made a motion to accept the Parish Life report. Passed Unanimously.
7. Rector's Report – Father Mike
 - a. It was noted that Chris Exley's Ordination is happening next Friday, at 6:30 pm at St. Peters in Malvern. Rides are being arranged.
8. Budget Reports– Josh
 - a. It was noted that we already have 135 pledges for next year, totaling \$282,000.
 - b. Patty made a motion to approve the budget reports. Approved Unanimously.

The regular meeting was closed with a prayer, and adjourned at 8:45 p.m.

An Executive Session was then opened and run by Drew.

1. Dale reviewed a draft 2020 budget he had assembled. There were a few corrections and clarifications.
2. Dale also reviewed the budgeted staff salaries for 2020, including explanations for modest increases.
3. Jon made a motion to approve the salary increases for 2020. Passed unanimously.
4. The budget will continue to be updated, and then finalized early in the new year.
5. The Executive Session was adjourned at 9:25 pm.

Respectfully submitted,

Jon Yenney

Jon Yenney, Secretary of the Vestry

December 20, 2019