

A meeting of the Vestry was held in Platts Hall beginning at 7:30 p.m. on November 19, 2019. Present: Joanne Tatem (People's Warden), Jon Yenney, Peggy Spinozzi, Josh Ilgen, Bill Kilgour, Patty Earhart, Sarah Deacle, Steve Jackson, Marilyn Hastings, Father Mike

Absent: Ned Travis, Gene Goff, Drew Beck (Rector's Warden)

The meeting was opened with the Vestry Prayer.

MINUTES.

Old Business:

1. The October Vestry Meeting Minutes were reviewed. Patty made a motion to approve the Minutes. Passed Unanimously.
2. We had one e-vote since our last meeting:
 - a. One e-vote was to approve recognition by the Vestry of the efforts of Gene Goff and Steve Folk on behalf of the church. Passed Unanimously. Lisa will create a certificate of recognition which will be presented Sunday December 24th at the 10 a.m. service.

New Business:

3. Voice was given to Dale Pennapacker.
4. Investment Committee report by Dale
 - a. Dale reviewed the Investment Committee report and the committee's recommendation to move the St. James' investments to the Church Foundation, which is used by the majority of parishes in the Diocese.
 - b. Jon made a motion to approve the recommendation by the Investment Committee. Passed Unanimously.
5. Dale gave an update on the plan for a credit card for use by Carol at the Outreach House. The process is proceeding, although taking a while for the paperwork.
6. Marilyn presented and reviewed the Financial Reports for October.
 - a. Joanne made a motion to approve the October reports. Passed Unanimously.
7. Steve discussed the bids to address electric work and the driveway lights. A motion was made to accept the Landis bid of \$8,170. Passed Unanimously. To be charged to Capital Improvements account # 5031002.
8. Patty discussed an increase to shopping hours for the Outreach House. The idea being to provide additional shopping for our clients, when one visit per month often does not cover their needs. Clients will be given the opportunity to visit twice per month.
 - a. Marilyn made a motion to approve the additional shopping hours, with the understanding that we will do a three-month trial and take stock at that time of how it has worked out. Passed Unanimously.
9. There was discussion of the required Vestry training for Safeguarding God's People. Training is required for all by the end of the year. It was recommended that Vestry members email Lauren Exley to verify which modules must be taken and confirm login if necessary.
10. Dale mentioned that he plans to hold an executive session of Vestry in December to review the budget for the coming year. Vestry members should be working on their budgets now.

Commission Area Reports:

1. Buildings & Grounds – Steve
 - a. Steve reviewed the written report highlights, including:
 1. Potholes filled as in interim step by Steve.
 2. Railings installed in the front of the church.
 3. Tree work RFP will be distributed for bids.
 4. Hot water issue at new Outreach House needs to be addressed with builders.

- b. Joanne made a motion to accept the Buildings & Grounds report. Passed unanimously.
2. Communications – Drew
 - a. Drew was absent, but there was brief discussion of the Epistle plan. On hiatus for now to see the impact.
3. Outreach
 - a. Written report was reviewed. Food drives are happening. We had 42 clients today. Discussion of informing the parish of clothing donation needs for the Outreach house. They do take shoes.
 - b. Joanne made a motion to approve the Outreach Report. Passed unanimously.
4. Education – Father Mike:
 - a. He discussed the Dinner Church program. We will be hosting an upcoming Dinner Church.
 - b. Attendance is doing well at Sunday School, and the children seem to be enjoying themselves.
 - c. Patty made a motion to accept the Education report. Passed Unanimously.
5. Member Ministry – Bill
 - a. Noted he is meeting with the new Providence Place for discussions on how we can work together.
 - b. Also doing some planning for Welcoming new residences to our new neighborhoods, such as going next to Superior Tube.
 - c. Patty made a motion to accept the Member Ministry. Passed Unanimously.
6. Parish Life
 - a. Written report was reviewed.
 - b. It was noted that the Foyer gathering in December has been moved up to Saturday December 14th at 7 p.m.
 - c. Patty made a motion to accept the Parish Life report. Passed Unanimously.
7. Rector’s Report – Father Mike
 - a. Father Mike noted that we have had 12 weekends this year with attendance over 200. This is far above numbers from last year (5 plus Easter).
8. Budget Reports– Josh
 - a. Josh noted that approving staff salaries is crucial for our budget planning. Pay bands go up a bit for clergy as our parish has grown to be a “Class 6” size parish now. Medical insurance is remaining flat with 2018, a plus.
 - b. Joanne made a motion to approve the budget reports. Approved Unanimously.

The meeting was closed with a prayer, and adjourned at about 9:10 p.m.

Respectfully submitted,

Jon Yenney

Jon Yenney, Secretary of the Vestry

November 25, 2019