

A meeting of the Vestry was held in Platts Hall beginning at 7:30 p.m. on September 17, 2019. Present: Jon Yenney, Ned Travis, Peggy Spinozzi, Joanne Tatem (People's Warden), Josh Ilgen, Bill Kilgour, Gene Goff, Patty Earhart, Sarah Deacle, Steve Jackson, Marilyn Hastings, Father Mike

Absent: Drew Beck (Rector's Warden)

The meeting was opened with the Vestry Prayer.

MINUTES.

Old Business:

1. The August Vestry Meeting Minutes were reviewed. Joanne made a motion to approve the minutes as amended (account numbers to be added from Dale). Passed Unanimously.
2. No e-votes since our last meeting.

New Business:

3. Voice was given to Dale Pennapacker.
4. Outreach House Update given by Dale:
  - a. We are in the home stretch for the project. The contract was for \$954K, and we are looking to come in at about \$901K.
  - b. Soft Costs will run about \$30K.
  - c. We will have temporary doors until permanent doors arrive. We expect to receive U and O by this weekend.
  - d. Capital Campaign – we are 99% on track for meeting our pledges, which is excellent.
5. Dale gave an update on our Accountant services, provided by Ludwig Consulting.
  - a. Their services have run about \$5K so far this year, and Dale estimates we will need an additional \$3K for their services through the end of the year.
  - b. Gene made a motion to approve this expenditure of up to \$3K through the end of the year. Passed unanimously. To be charged to account # 507 13 00 – Accounting Software Consulting.
6. Financial Reports for August were presented by Josh and Marilyn.
  - a. Patty made a motion to accept the financial reports, with a corrected Balance Sheet to follow. Passed unanimously.
7. Ned gave an update from the Outreach House Grand Opening Committee.
  - a. A final committee meeting will be held tomorrow, and plans are on schedule.
  - b. Tents are coming, and we are receiving a number of donations towards the event (September 28<sup>th</sup>).
  - c. Food is being planned for, including chicken legs, hoagies, pizza, and ice cream.
  - d. We will have two speakers and a blessing of the Outreach House.
  - e. We are expecting some news coverage from the local Patch and others.
8. Father reiterated that the Bishop's Visit will be on February 19<sup>th</sup> at 7 pm. Vestry expected to attend.
9. Bill gave an update on the Creative Gifts event, scheduled for Friday morning.
  - a. We have collected a number of items for the event, including dolls, coins, jewelry.
10. Father Mike discussed the requirement for the Vestry to Endorse Chris Exley for ordination to the priesthood.
  - a. Ned made a motion to Endorse Chris Exley for ordination to the priesthood. Passed unanimously.
  - b. Ordination will be in December at St. Peters.

Additional Commission Area Reports:

1. Buildings & Grounds – Steve

- a. The railings for the path out in front of the church are coming in at \$2,250. \$2,500 had been approved for this project. The Railings should be installed in the coming three weeks.
  - b. The project to remove and replace the Bell Tower louvers is about half done. We discussed tying in a project to replace two windows at the front of the church, which is estimated at \$3,900. This item will be put up for approval at the October or November Vestry meeting, after we have the final totals for the Outreach House project.
  - c. Electrical Repairs to bring our system up to current standards – Working to bring in bids.
  - d. Gene discussed to need to remove several trees, some by the History Center. Gene will scope out this work and it will be put out to bid. The cemetery fund can be used for the trees by the History Center.
  - e. Patty made a motion to accept the Buildings & Grounds report. Passed unanimously.
2. No Communications report this month.
  3. Outreach – Peggy
    - a. The written report was reviewed.
    - b. It was noted that we will be limiting who has keys for the new Outreach House. There will be a checkout process.
    - c. Patty noted she has a desk/credenza to donate to the House.
    - d. Joanne made a motion to approve the Outreach Report. Passed unanimously.
  4. Education – Father Mike:
    - a. The Dinner Church program was discussed, and St. James' will host on November 10<sup>th</sup>, from 5 pm to 7 pm.
    - b. The Pilgrimage was discussed. 4 are signed up so far, of 7 eligible. Hoping to sign up all 7.
    - c. Peggy made a motion to approve the Education Report. Passed unanimously.
  5. Member Ministry – Bill
    - a. New member breakfast will be between services on Sunday, October 20<sup>th</sup>.
    - b. There was discussion of providing rides to church services for the new Senior community down the street.
    - c. Sarah discussed the lamb bags, and that she will be seeing how they are used in the children's space in the church.
    - d. Patty made a motion to accept this oral report. Passed unanimously.
  6. Parish Life – Joanne
    - a. The coffee hours over the summer went well and were covered.
    - b. It was noted that the book club, and others, need to submit our form to reserve space for a meetings in the church, as we are becoming very busy and need to become a bit more formal to make sure all can be accommodated.
  7. Rector's Report – Father Mike:
    - a. The written report was reviewed.
    - b. Father Mike noted that we received 11 new white cards over the summer, representing 16 adults and 4 children.
    - c. Over the summer, we averaged a very good 128 attendees per weekend. Expecting about 185/weekend average for the entire year, which is a solid increase.
  8. Additional Business:
  9. Budgets – Josh
    - a. Please start working on Commission Area budgets. Jon offered to help as a liaison to gather budget numbers.
  10. November is Stewardship Month. There was discussion about a planned giving promotion as part of our Stewardship efforts.
  11. Bill reminded the Vestry to complete their "Safe Training", which is required.
  12. Josh discussed the idea of a possible "day of work" on Martin Luther King Day (January 20<sup>th</sup>).

The meeting was closed with a prayer, and adjourned at about 9:15 p.m.

Respectfully submitted,

*Jon Yenney*

Jon Yenney, Secretary of the Vestry

September 22, 2019