

A meeting of the Vestry was held in Platts Hall beginning at 7:30 p.m. on March 19, 2019. Present: Barbara Bateman, Dale Pennapacker (Treasurer), Drew Beck (Rector's Warden), Jon Yenney, Ned Travis, Peggy Spinozzi, Joanne Tatem (People's Warden), Josh Ilgen, Steve Jackson, Bill Kilgour, Father Mike

Absent: Gene Goff, Jackie Dahlen

The meeting was opened with the Vestry Prayer.

MINUTES.

Old Business:

- 1. Joanne made a motion to approve the Vestry Meeting Minutes from March 19, 2019 with one minor correction. Passed unanimously.**

New Business:

- 2. Voice was granted to Janice Tabbut to follow up on the Capital Campaign "Antiques Roadshow".**
 - a. Janice distributed the Alderfer Auction Contract. She asked the Vestry to review and comment back by the middle of next week (April 24th).**
 - b. Janice covered some of the details of the process: certain groups with certain types of items would be on certain days; any items such as boats, cars, etc. would require proof of ownership; the contract states that Alderfer takes 25% off the top as their cut. This may be negotiable for non-profits/churches; Janice is getting a list of what they will auction; there will be a different list for what can be appraised; The "antiques roadshow" and Alderfer would be on the same day; the appraiser would be available on June 22nd from 9 to 3:30. People will sign up for appraisal times in 15-minute increments. They can get up to 3 items appraised in that 15-minute period.**
- 1. Dale gave an update on the new Outreach House project:**
 - a. The roof is 90% complete.**
 - b. Rough plumbing complete.**
 - c. Floor will be poured next week.**
 - d. We saved \$15K on the shingle selection.**
 - e. Per Father Mike, we are shooting for total cost of \$850K through various cost reductions.**
- 2. Communications Policy was reviewed by Drew. He distributed copies of the draft and asked Vestry members to review and comment back to Lisa by next week.**
- 3. Diocesan Mediation – per Barbara and Father Mike, will be resolved on May 2nd.**
- 4. By-Law revisions – reviewed by Josh. There was general discussion of the distributed draft, with several inputs and suggestions. Josh will update and distribute to the Vestry.**
- 5. There was a discussion about Vestry nomination process – how to make sure it goes smoothly and how to deal with impromptu nominations. There was discussion of updating section 4 of the By-Laws to add 6 weeks to the nomination process.**

Commission Area Reports:

- 6. Buildings & Grounds – Steve**
 - a. Steve noted the church balcony support work is completed. The cost was an extra \$1800. Dale made a motion to approve the additional expense. Passed Unanimously. To be charged to Capital Improvement Projects – account 5-03-10-02.**
 - b. The parking lot potholes were discussed. Steve is working to get 3 quotes for repairs.**

- c. There was discussion of doing additional work to the balcony to improve visibility. It would involve lowering the front wall and adding a section of glass above it for safety. There was discussion on prioritizing this work compared to other needs. A rough estimate is about \$10K.
 - d. Joanne made a motion to accept the Buildings & Grounds Report. Passed Unanimously.
7. **Communications – Drew**
 - a. Referring back to Josh’s work on the By-Laws, it was agreed to, in Article 13, make a reference to the Communications policy rather than have any overlap.
 - b. Ned made a motion to approve the Communications Report. Passed Unanimously.
8. **Outreach – Peggy**
 - a. Peggy noted that we served 75 clients this past month.
 - b. There was discussion of interest by the Lower Providence Council in getting involved with our Outreach House program.
 - c. Jon made a motion to approve the Outreach Report. Passed Unanimously.
9. **No Education Report this month.**
10. **Member Ministry – Barbara**
 - a. Barbara noted that 13 women have signed up for the Women’s Retreat. Lower than last year.
 - b. Drew made a motion to approve the Member Ministry Report. Passed Unanimously.
11. **Parish Life – Joanne**
 - a. There was discussion of the May 5th Annual Meeting. Lauren will be taking the older kids downstairs for activities.
 - b. Barbara made a motion to approve the Parish Life Report. Passed Unanimously.
12. **No Rector’s Report this month.**
13. **Finance Commission – Dale**
 - a. Dale noted the Audit is complete, and just a few Quickbooks issues identified to address.
 - b. The Counting procedures are being revised and automated for more efficiency.
 - c. The Audit also identified the Day Care contract for review with our insurance company.
 - d. It was noted that we should thank Bob Brown at the Annual Meeting for all his help over the years.
 - e. Joanne made a motion to approve the Finance Commission Report. Passed Unanimously.
14. **Budget Reports**
 - a. The January/February and March Reports are complete.
 - b. We have \$270K in pledges at this point – very good.
 - c. About 68 Capital Campaign pledges as well.
 - d. It was noted that we have another parishioner who is about to receive an endowment and wishes to donate \$50K/year to the church from this endowment. In the works.
 - e. Ned made a motion to approve the Jan/Feb/March Budget Reports. Passed Unanimously.
15. **Investment Report was distributed and reviewed by Dale.**
 - a. Jon made a motion to accept the Investment Report. Passed Unanimously.

Additional Items:

1. Drew mentioned that he is working on Annual Meeting presentations, and would like everyone’s input by Friday April 26th at the latest.
2. There was discussion about the May Vestry Meeting. Since we are having the Annual Meeting in May, and a couple of absentees from the scheduled Vestry Meeting, we agreed to not have a May Meeting. So the next meeting will be in June 18th.

The meeting was closed with a prayer, and adjourned at 9:55 p.m.

Respectfully submitted,

Jon Yenney, Secretary of the Vestry

April 23, 2019