

Meeting Minutes for December 19, 2016

A meeting of the Vestry was held in Platts Hall beginning at 7:30 p.m. on December 19, 2016. Present: , Barbara Bateman (Senior Warden), Dale Pennapacker (Treasurer), Rick Toth, Jean Beers, Jon Yenney, Jackie Dahlen, Melanie Jackson, Sarah Reid, Kathy Lochocki, Chris Kristofco

Absent: Reverend Mike Sowards, Gene Goff, Joanne Tatem (People's Warden)

The meeting was opened with a prayer offered by Barbara Bateman

MINUTES.

General topics:

A motion was made that the Vestry Meeting Minutes of the November 21st vestry meeting be accepted, with the addition of the fact that an electronic vote was taken prior to the November meeting to accept the K&J Doors estimate of \$2,613.70 for installation of the security door into the parish hall from the Evansburg Road entrance. This electronic vote passed, and will be billed to chart of accounts number 5-03-08-00 (Repairs, Maintenance & Improvements). Motion to accept the November minutes with this addition passed unanimously.

Barbara distributed a calendar of events and asked the Vestry to review and provide any changes in time for the next Epistle.

2017 Budget Review:

The rest of the meeting was turned over to Dale Pennepacker for review and discussion of the 2017 Budget. He distributed a draft for the discussion, and plans to have it updated and approved at our January meeting.

Dale reviewed the proposed 2017 salaries for our St James employees. After some discussion, Rick Toth made a motion to accept the proposed salaries as stated in the draft 2017 budget. The motion was seconded and approved unanimously by the Vestry.

Dale later made a motion that the Vestry approve the Rector's Housing budget to continue at \$36K, same as last year. Motion seconded and unanimously approved.

Dale brought up the Buildings and Grounds Capital improvements budget, and asked Rick to review before finalizing the budget in January.

Sarah noted that the Youth Group now falls under Education. Dale took a note to correct this for the final budget.

Dale noted that the budget now allocates \$4K per year for the Pilgrimage, so as to spread the expense evenly from year to year.

We had a discussion about our website and social media. This falls under Communications & Fundraising in the Budget. Dale noted that he allocated an increase to \$7K from \$3.5K in 2016. It was

noted that we need to expand our reach via social media, and in fact we now have a Twitter account set up. If we enhance our website, this may cost more in 2017 and beyond.

We discussed our computers – they are about 4 years old, and have had some issues with viruses. There was some discussion about having a security consultant review our computers and wifi to ensure security.

Dale also noted that there will be about a \$1500 expense next year for a needed Quickbooks migration.

Our next Vestry Meeting will be January 16th at 7:30.

CLOSING PRAYER AND ADJOURN

There being no further business, the vestry meeting was closed with a prayer offered by Barbara.

Adjournment was at 8:30 p.m.

Respectfully submitted,

Jon Yenney, the
Secretary of the Vestry

January 13, 2017