

November 2016 Vestry Meeting Minutes

A meeting of the Vestry was held in Platts Hall basement at 7:30 P.M. Present: Rev. Michael Sowers, Barbara Bateman (Rector's Warden), Joanne Tatem (People's Warden), Sarah Reid, Chris Kristofco, Kathy Lochocki, Rick Toth, Dale Pennypacker, Jackie Dahlen, Jean Beers. Absent: Jon Yenney, Gene Goff and Melanie Jackson.

The meeting opened with a prayer offered by Kathy Lochocki. The meeting agenda was approved.

The October minutes were read and corrected.

Most Vestry reports are sent prior to the meeting and are on file with the minutes.

Communications report was approved.

Parish Life report was approved after Parish Life reported they will be hosting the Christmas Party with a Pot Luck lunch.

Outreach report was approved. Fr. Mike commended Carole Exley for the outstanding job she is doing and for getting the Healthspark Foundation Grant.

Buildings and Grounds reported K. and J. Doors will install the new safety door. This is the door that leads to the Day Care stairwell. Two bids for painting the outside windows of the Parish Hall were received. Henry Sellers bid for \$2990.00 was approved. This will be charged to Capital Improvements 5-03-10-02. Casmay proposal to install 30 cast aluminum snow guards over the choir room roof and the all purpose room roof with approved. The cost for the snow catchers is \$935.00. This is a re-submission bid and will be charged to Repairs Maintenance Improvement 5-03-08-00.

Treasurers Report: Dale reported we have 75 pledges so far for 2017. Dale asked the Vestry to only work on budget at our December meeting. Only urgent other business will be discussed. Vestry agreed. We expect to receive the first payment of \$200,000.00 from the Marstellar estate by the end of the year. A transfer in the amount of \$6,912.00 will be made from the D'Lauro Fund (Vanguard) to the general Parish account to satisfy the 2016 Pilgrimage fund. The mandatory diocesan assessment for 2017 is \$15,321.00. We approved \$3500.00 to be paid to the diocesan program budget. St. James' intends to develop a plan that will allow parish giving to reach a 10% tithe to the diocese within the next five years.

Respectfully submitted

Jean Beers